

KPHA BOARD MEETING

Mission: *Promoting and Improving Population Health in Kansas*

Date: 01/17/2023

Roll call: Present

Name		Jan 17	Feb X	Mar X	Apr X	May X	Jun X	July X	Aug X	Sep	Oct X	Nov X	Dec X
Position	Name												
President	Christi Wells	x											
President-elect	Ruaa Hassaballa	NP											
Immediate Past-president	Denise Schuele	x											
Treasurer	Aften Gardner	X											
Secretary	Megan Gottschalk	x											
APHA Delegate	Eldonna Chesnut	x											
Director at Large	Megan Foreman	x											
Director at Large	Ellyn Mulcahy	NP											
Director at Large	Virginia Barnes	X											
Administrative Section	Kendra Baldrige	X											
Community Health	Alison Koonce	X											
Infectious Disease Section Chair	Sonalli Kurekar (So- nall-e Kur-lee-car)	NP											
Preparedness Section Chair	Steve Maheux	NP											
Environmental Section Chair	Jack Brown	X											
Oral Health Section Chair	Robyn McLaren	NP											
Research Evaluation Chair	VACANT												
Tobacco/MH/SA Section Chair	Cristi Cain	x											
Policy and Advocacy Section Chair	Shelby Ostrom	x											
Communications Section Chair	Philip Harris	x											
Student Section Chair	Kari Nelson (Car-ee)	x											
Quorum: (Yes/No – Need 10)		Yes											
Ex-Officio	Brandon Skidmore	x											

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Ex-Officio	Daniel Craig	x										
Membership Committee	Jessica Smith	x										
Conference Committee	Denise Schuele											
KPHA Administrator	Angela Bedell	x										
Guests		Natalie Moynihan and Emily Whelan										

Date: January 17, 2023

Time: 9 AM

Location: Zoom

Agenda Item	Facilitator	Notes & Meeting Actions
Call to Order	Christi	1. Christi welcomed everyone and asked everyone to introduce themselves. She highlighted the KPHA leadership website and referenced that the KPHA public website is up to date with all of the board members.
Determination of quorum	Megan	1. Yes
Agenda	Christi	1. We have a full agenda. We will be adding a consent agenda. She asked if anyone had anything in the consent agenda that they'd like to pull out and discuss as a regular agenda item. Angela gave a short description of the purpose of the consent agenda. No additions to the agenda. Christi asked for any announcements:
Approval of Consent Agenda	Christi	1. Denise moved to approve the consent agenda, Eldonna 2 nd all approved, and motion passed

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Announcements and Sharing	Christi	<ol style="list-style-type: none"> 1. Christi shared that Ruaa had a baby boy and will be on maternity leave until the end of March. Christi is expecting a baby girl in two weeks and will be absent in February. 2. Cristi Cain announced that the GPHC is March 28-30th in Manhattan. There will be a special section for Health Administrators and referenced the keynote speaker.
Treasurer's Report	Aften	<ol style="list-style-type: none"> 1. She has reviewed with Angela and Meagan and will have a more robust report in the coming months.
President's Report	Christi	<ol style="list-style-type: none"> 1. Reviewed the 2023 board meeting dates and everyone should have received calendar events. We will meet every other month. Take 20 presentations will occur every other month. Christi will send out the schedule to everyone, please follow up with Christi if you'd like to move to a different month. 2. Take 20 diversity is planned and she also has planned to look into the APHA diversity organizational assessment. If anyone has interest in diversity, please reach out to Christi.

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GRA/KPHA
Administration
Update

Angela

1. Angela proposed language for bylaw changes that were approved in concept at December board meeting.
2. Section 3 proposed changes to the Bylaws: Regular member may inquire other KPHA Board of Directors about reduced dues. The nature of the request is at the will and discretion of the member. KPHA Board of Directors will consider requests at the next available Board meeting.
3. Section 7-12 proposed changes to the Bylaws: Elections will be held annually with members notified at least 30 days prior to the elections and with options for electronic voting. Voting procedures will be in accordance with the KPHA Policy Manual.
4. Christi asked for a motion to approve Section 3 and Section 7-12 changes noted by Angela. Virginia Barnes moved to approve, Eldonna 2nd, motion was approved and passed.
5. A member survey was conducted in December of 2022, Angela shared the results. Interest areas of the current members were Community Health Issues and Mental Health. She reminded us that our job was to lead the sections and topics based on interest of the members. In the coming months we will need to have more discussion about moving forward on our priorities.
6. She shared the outline of our budget. Membership Dues: \$18,000, Grants, \$15,000, Conference (net): \$5,000, Total: \$38,000 Expenses: Management Fees, Accounting, Legislative monitoring, Insurance, Mailbox, Website, Database, APHA dues/fees, Awards, member programs. In March a budget will be presented with actual numbers.
7. She had conversations with Executives in the state and she related that they are anxious for KPHA to have a stronger policy presence.

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<p>Affiliate Representative to Governing Council (ARGC of APHA)</p>	<p>Eldonna</p>	<ol style="list-style-type: none"> 1. Full orientation to APHA for board members will occur next month. MINK is a group of APHA affiliates representing Missouri, Iowa, Nebraska, and Kansas. This group meets regularly to discuss Public Health priorities and work together as they can. This meeting is open to any KPHA member. The next MINK meeting is occurring in the Kansas City Area in March. As soon as dates are set Eldonna will share the meeting dates and details. 2. APHA trainings available: APHA/CoA Webinars coming your way this month: <ul style="list-style-type: none"> -New and nontraditional partners Jan. 19, 3 p.m. ET (going out soon!) -Power mapping for Affiliates Jan. 26, 3 p.m. ET (register) -NPHW 2023 planning for APHA partners Jan. 30, 3 p.m. ET (register) 2. National Public Health Week is April 3 – 9th. Keep it moving challenge has just started in January. There is a Kansas Team. More information: https://www.nphw.org/ 3. MPH Students are working on a Governors Proclamation for Public Health Week.
<p>Policy & Advocacy</p>	<p>Shelby</p>	<ol style="list-style-type: none"> 1. Last Friday we wrote letters to reps and senators to introduce them to KPHA. Two representatives responded. There are 3 MPH students from KU who want to be more involved in policy and they will be involved in various ways. 2. Policy Take 20: Linda Sheppard from KHI will be leading the Take 20 presentation on Jan. 19th. There are 58 individuals registered. 3. 2023 Legislative Priorities: Shelby made a motion to approve amendments to the policy priorities to add additional environmental health language. The move was 2nd by Jack, all approved and the motion passed. 4. Kansas Action for Children asked KPHA to sign on to their Every Kansas Family Campaign which focuses on protecting SNAP/TANF benefits for families. Denise made a motion to approve KPHA's sign on to the Every Kansas Family Campaign. Eldonna, 2nd, no further discussion, motion passed. 5. Christi thanked Shelby for jumping in and doing what she can to help keeping KPHA updated on what is happening with the legislative session.

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Communications & Website	Phillip	1. He's looked at the priorities and is starting to work on a plan. He and Angela are meeting next week to discuss how their services play into the communications role. His plan is to have a communication plan prepared in the coming months for the year for e-mails, announcements, etc.
Awards		1. No Report
Bylaws		1. No Report
Environmental Health	Jack	1. No Report
Infectious Disease	Sonalli	1. No Report
Substance Misuse/ Mental Health	Cristi	1. No Report
Administrative	Kendra	1. No Report
Emergency Preparedness	Steve	1. No Report
Oral Health	Robyn	1. No Report
Community Health	Allison	1. No Report
Membership	Jessica	1. She shared a quick overview of membership numbers. 431 total members, 363 active members and 53 renewal overdue, 45 Lapsed. Christi shared that we worked on getting an anniversary date for most of the association members so records were more consistent and we were chasing less people throughout the year. We are trying to associate an anniversary date with the conference. Membership goals are to ensure that we are communicating more to members and increasing the benefits to members.

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Conference	Denise	<p>Denise asked for approval to use the K-State Alumni Center in Manhattan, KS for the 2023 Conference. It's up to date with AV and it has its own standalone parking. It does not have access to the students. Downside is that there is a limited number of rooms, and we might have to get creative about how to organize the breakout sessions. The facility rental would cost \$2,685 for two days. Sept. 20-21st are priority dates and are available. Afternoon/ Preconference Session including awards and a dinner session would be Sept. 20th. September 21st from 9-4 would include the keynote and breakout sessions.</p> <p>She noted that the other option is the Student Union which is noisy, and they don't have a lot of flexibility in dates and movement of sessions. Denise moved that the board approve and move forward with the KSU alumni center on Sept. 20 – 21st at the facility rental cost of \$2,685, Eldonna made the 2nd. No further discussion, All approved and motion passed.</p> <p>The board reviewed the WSU proposal at the December meeting and received approval to move forward with them. They are working through if they want WSU to host their registration platform. Denise is hoping to present something to the board in March regarding registration.</p>
Research & Evaluation	Belle	1. No Report
Student Voice	Kari	1. No Report
Other Business	Board	Past Chair, Denise Schuele will be working on a video giving a highlight and overview of the 2022 session in order to make more information available to all members.
Adjourn		1. Christi adjourned the meeting.

Board meeting adjourned: 10:21 AM

Next meeting: March 7, 2023

Minutes submitted by: Megan Gottschalk, Board Secretary

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X

Megan Gottschalk
KPHA Secretary

X

Christi Wells
KPHA
President