

KPHA BOARD MEETING

Mission: *Promoting and Improving Population Health in Kansas*

Date: 10/17/2022

Roll call: 11 Present

Name		Jan 24	Feb X	Mar X	Apr X	May X	Jun X	July X	Aug 15	Sep 26	Oct X	Nov X	Dec X
Position	Name												
President	Denise Schuele (She-lee)	x	x		x		x	x	x	X	X		
President-elect	Christi Wells	x	x		x		x	x		X	X		
Immediate Past-president	Brandon Skidmore	x	x				x	x	x	X	X		
Treasurer	Meagan Sadler	x					x	x	X	X	X		
Secretary	Megan Gottschalk	x	x		x		x	x	X	X	X		
APHA Delegate	Eldonna Chesnut	x	x		x		x	x	X	X	X		
Director at Large	Megan Foreman	x	x				x		x	X	X		
Director at Large	Charlie Hunt	x	x		x				x				
Director at Large	Virginia Barnes	x	x		x				x	X			
Administrative Section	Kendra Baldrige		x				x	x	x	X	X		
Community Health	Alison Koonce	X	x		x								
Infectious Disease Section Chair	Sonalli Kurlekar (So-nall-e Kur-lee-car)	X	x				x	x	x	X			
Preparedness Section Chair	Steve Maheux		x					x	X	X			
Environmental Section Chair	Jack Brown		x		x		x	x	x	X	X		
Oral Health Section Chair	Vacant												
Research Evaluation Co- Chair	Ruaa Hassaballa	x	x		x			X	x	X	X		
Research Evaluation Co- Chair	Belle Federman	x						X		X			
Tobacco/MH/SA Section Chair	Cristi Cain	x	x		x		x	X		X	X		
Policy and Advocacy Section Chair	Vacant												
Communications Section Chair	Sara Magnasco	x					x						
Student Section Chair	Vacant												
Quorum: (Yes/No – Need 10)					YES								

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Ex-Officio	Vacant												
Ex-Officio	Vacant												
Ex-Officio	Vacant												
APHA Board Representative	Eldonna Chesnut		x		x		x			X	X		
Membership Committee	Ruaa Hassaballa		x		x			x		X	X		
Conference Committee	Christi Wells							x		X	X		
Awards Committee	Daniel Craig									X			
KPHA Administrator	Angela Bedell	X	x		x		x		x	X	X		
Guests	Natalie Moynihan and Emily Whelan								x	X	X		

Date: August 18, 2022

Time: 10AM

Location: Zoom

Agenda Item	Facilitator	Notes & Meeting Actions
Call to Order	Denise	1.
Determination of quorum	Megan	1. Eleven in attendance and enough for quorum
Agenda	Denise	1. Eldonna Chestnut moved to approve the agenda, Megan Foreman, 2 nd all approved, motion passed
Approval of Minutes	Denise	1. Eldonna needs to be present in September minutes. Denise asked August 2022 board meeting minutes, Brandon Skidmore moved to approve, Ruaa Hassaballa 2 nd all approved, motion passed. September meeting minutes. Eldonna Chestnut moved, Brandon Skidmore 2 nd , all approved and motion passed.
Announcements and Sharing	Denise	1. Denise announced that Christi Wells will be leaving Oral Health Kansas and she will be sending out a letter informing of her position change.

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Treasurer's Report	Meagan	<p>1. Financial reports look good. Membership dues produced approx.. \$12,000, organization. Dues are up. \$10,000 in come for the fall conference. We also received \$10,000 from last year's conference. Overall, we are in good shape. Denise: Natalie and team are working closely with WSU to wrap up invoices and financials from the conference. Natalie: Revenue is looking good. Individual memberships are looking lower but we need to separate individuals and conference revenue. Eldonna Chestnut made a motion to approve, Christi Wells, 2nd . All approved, motion passed.</p>
President's Report	Denise	<p>1. We continue to get e-mails about supporting APHA policy statements. We did receive an e-mail last Tuesday seeking support for advancing health equity through protecting and promoting</p> <p>Denise asked everyone to get back in person. She would like for everyone for an end of year in person meeting. She proposed a meeting in Topeka. Brandon said that the Sunflower Foundation would be an option as long as the room is available. We would make the meeting for a bit longer with a working lunch and look at 2023 goals/strategies. In January we do onboarding for new members. Denise will work on some dates and get back with everyone.</p>
GRA/KPHA Administration Update		Angela

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<p>Affiliate Representative to Governing Council (ARGC of APHA)</p>	<p>Eldonna</p>	<p>She will be representing KPHA on the governing council. She is asking for feedback for any of the candidates running for elections for the APHA board. There are two individuals running for executive board. She is willing to visit with us about those candidates if interested, she encouraged board members to reach out to her. The Gov. council piece is in the policies. They really want the affiliates to get engaged in the policy process. She asked us to review the policies and provide feedback. In the COA reception there was a slide contest. She submitted a KS and a MINK slide. MINK is planning for the 2023 MINK meeting in KC in April. Halfway through the PH Cohort champions. Annual KPHA COA event is on Sat. evening of KPHA. Mon. Nov. 7th 6:30 – 8:30. They have over 20 ppl who will attend! Policy hearings on Nov. 1st and 2nd, this is held virtually and open to all APHA members. Denise announced that KPHA supports the ARGC. Denise announced that on Friday, October 14th the exec. Board approved a spending cap of \$2500 for Eldonna to host KPHA dinner and cover any incidentals at KPHA.</p>
<p>Annual Conference</p>	<p>Christi</p>	<p>a. Christi reported that they will have a debrief meeting in Nov. They would welcome any feedback to make the conference better for the future. 140 in person registrations and 170 total in person and virtual. She felt like it was a successful conference. She will have more at the November meeting. Denise said James is pulling the evaluations and during the debrief all that information should be available at that point. Overall, many people said they liked the one day event. Denise will be taking the conference chair as past president. She had a good conversation with K-State about hosting the one-day event in Manhattan. Brandon said the conference was great. He plugged the KPHA by-law revisions having the past president chair as the conference chair is a very challenging position to be put in. He suggested that we keep that process open.</p>
<p>Policy & Advocacy</p>	<p>Vacant</p>	<p>1. No Report</p>
<p>Communications & Website</p>	<p>Sara</p>	<p>1. No Report</p>
<p>Awards</p>	<p>Nikki</p>	<p>1. No Report</p>
<p>Bylaws</p>	<p>Charlie</p>	<p>1. No Report</p>
<p>Environmental Health</p>	<p>Jack</p>	<p>1. No Report</p>

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Infectious Disease	Sonalli	1. No Report
Tobacco/Mental Health	Cristi	1. No Report
Administrative	Kendra	1. No Report
Emergency Preparedness	Steve	1. No Report
Oral Health	Vacant	1. No Report
Community Health	Allison	1. No Report
Membership	Ruaa	1. No Report
Research & Evaluation	Ruaa/Belle	1. No Report
Student Voice	Vacant	1. No Report

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Other Business	Board	<p>1. Angela reported that in Jan. of 2020 there was confusion of payments from WSU to KPHA. She suggested that we put processes in place that we have payment made. They are working on getting the organizational grant ready. The membership info Natalie needed she feels like things are in place and knowing when to make human touch. She is creating some key info documents for KPHA so anyone can pick up the work and keep going and know what's been done. Their next step is to allow sustainability of it organizationally. There are two issues:</p> <ul style="list-style-type: none"> - KS. Secretary of State....There are duplicate entities with the KS. Secretary of State. One is active in good standing and one is forfeited to file on time. The one that is forfeited was established in 1920. The best thing would be to reinstate the forfeited business entity and then merge the two. We cannot merge the two w/o reinstating. Because we are a not-for profit and may be applying for grants it would be advised to do this. The fee to reinstate is \$1,145 to reinstate. Denise outlined options. The first is to pay the outstanding fee and merge option 2 is to pay the outstanding fee and dissolve. Or wait until 2024 as it is assumed that a new law will be placed that will cap fees that will bring entities out of forfeiture and hopefully reduce the amount owed by the KPHA. The board explored what option 3 would entail. We would still accrue fees in the amount of \$40/year. Denise asked for a motion to approve Angela and her team to pay \$1,145 to reinstate the original KPHA entity and merge the two organizations. Eldonna made the motion, Cristi Cain, 2nd all approved and motion carried. - Natalie presented the Department of Revenue missing tax account that has a balance of \$437.33. Eldonna said that at one-point KPHA sold t-shirts and KS shaped cutting board and this could have been one of the reasons that this acct. was established. Natalie said that according to documentation that 2004 was the only time that something was filed that wasn't 0. Natalie also reported that we need to update officers at the state as well. Their recommendation was to close the retail sales acct. - Denise entertained a motion to close the retail acct. Meagan Sadler motioned, Megan Forman, 2nd all approved and passed. - Denise asked Angela and Natalie for a report once these items are underway.
Adjourn		<p>1. Meagan Sadler moved, Brandon Skidmore, 2nd all approved, and the meeting was adjourned!</p>



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Board meeting adjourned: 11:30 AM

Next meeting: November 21, 2022

Minutes submitted by: Megan Gottschalk, Board Secretary

X

Megan Gottschalk
KPHA Secretary

X

Denise Schuele
KPHA
President