

KPHA BOARD MEETING

Mission: *Promoting and Improving Population Health in Kansas*

Date: 11/21/2022

Roll call: Present

Name		Jan 24	Feb X	Mar X	Apr X	May X	Jun X	July X	Aug 15	Sep 26	Oct X	Nov X	Dec X
Position	Name												
President	Denise Schuele (She-lee)	x	x		x		x	x	x	X	X	x	
President-elect	Christi Wells	x	x		x		x	x		X	X	x	
Immediate Past-president	Brandon Skidmore	x	x				x	x	x	X	X	x	
Treasurer	Meagan Sadler	x					x	x	X	X	X	x	
Secretary	Megan Gottschalk	x	x		x		x	x	X	X	X	x	
APHA Delegate	Eldonna Chesnut	x	x		x		x	x	X	X	X	x	
Director at Large	Megan Foreman	x	x				x		x	X	X	x	
Director at Large	Charlie Hunt	x	x		x				x			x	
Director at Large	Virginia Barnes	x	x		x				x	X		x	
Administrative Section	Kendra Baldrige		x				x	x	x	X	X	x	
Community Health	Alison Koonce	X	x		x								
Infectious Disease Section Chair	Sonalli Kurlekar (So-nall-e Kur-lee-car)	X	x				x	x	x	X		x	
Preparedness Section Chair	Steve Maheux		x					x	X	X			
Environmental Section Chair	Jack Brown		x		x		x	x	x	X	X	x	
Oral Health Section Chair	Vacant												
Research Evaluation Co- Chair	Ruaa Hassaballa	x	x		x			X	x	X	X	x	
Research Evaluation Co- Chair	Belle Federman	x						X		X			
Tobacco/MH/SA Section Chair	Cristi Cain	x	x		x		x	X		X	X	x	
Policy and Advocacy Section Chair	Vacant												
Communications Section Chair	Sara Magnasco	x					x						
Student Section Chair	Vacant												
Quorum: (Yes/No – Need 10)					YES								

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Ex-Officio	Vacant											
Ex-Officio	Vacant											
Ex-Officio	Vacant											
APHA Board Representative	Eldonna Chesnut		x		x		x			X	X	x
Membership Committee	Ruaa Hassaballa		x		x			x		X	X	x
Conference Committee	Christi Wells							x		X	X	x
Awards Committee	Daniel Craig									X		
KPHA Administrator	Angela Bedell	X	x		x		x		x	X	X	
Guests	Natalie Moynihan and Emily Whelan								x	X	X	

Date: November 21, 2022

Time: 10AM

Location: Zoom

Agenda Item	Facilitator	Notes & Meeting Actions
Call to Order	Denise	1. 10:05 Denise Called the meeting to order and shared her screen so we could view the agenda. Angela and the team will not be in attendance and the meeting was recorded. She asked for a motion to approve the agenda. Eldonna Chestnut moved, Ruaa Hassaballa-Muhammad 2 nd all approved and the motion passed.
Determination of quorum	Megan	1. 14 in attendance and a quorum was determined
Agenda	Denise	
Approval of Minutes	Denise	1. We will approve the October minutes approval to December.
Announcements and Sharing	Denise	

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Treasurer's Report Meagan

1. YTD we are 14,250 for membership dues. Income \$16,900.00 Expenses: event at APHA, donation to council of affiliates of \$250. There is a little less cash than we had last year but we are still in good shape. In comparison from last year we've not had as active as a year this year this far but all in all we are in good shape. We are steady.
2. Ruaa asked that with the 96% in grants and she wondered if we had additional grants. Meagan said that we had a couple of grants and we only had one from this year.
3. Brandon asked that if the numbers from this year's conference was only \$900 and wondered if that reflected the correct numbers. Denise said she just received the numbers from Angela and team on Friday. Registration was a little over \$4,000. Megan said that she will work with Support KC to clean up how we are categorizing income/expenses.

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<p>President's Report</p>	<p>Denise</p>	<ol style="list-style-type: none"> 1. Denise received the wrap up report from James and the WSU team. In regards to revenue they had a great year for revenue from the conference. Ellie Frayer will be the conference organizer for next year. Denise has started the process for planning for next year. Denise and Ellie are looking at KSU, KU, and WSU. For Sept. 20th and 21st. or Sept . 27th and 28th 2023. The 2023 conference will be in Manhattan. Dr. Ellyn Mulcahy will be joining our board next year. There was discussion about having the Wednesday before the conference be a working session and leverage some national partners and speakers. The Annual business meeting, an awards reception and speaker on Wed. afternoon and then Thursday for a one ½ day overall conference. Feedback from this year's conference indicated that participants were wanting a bit more. 2. December we are back in person for our meeting. We will meet at the Sunflower Foundation for a 3-hour meeting. First 45 minutes will be the KPHA meeting. The new upcoming 2023 board members will be in attendance since we will be reviewing priorities for the next year. 3. Knowing that we have section chairs we want to make sure that it's valuable to everyone. We see chairs as subject matter experts. Do sections need to be a part of every board meeting and what do section chairs want to get out of each area? There's a possibility of a survey to each section chair to have a better understanding the roles of section chairs. 4. Admin. The dept. of revenue issue has been resolved and we will be receiving a refund. The 01 c3 designation. IRS has responded and things are moving forward. 5. We will have a proposed operating budget going into 2023. The other thing, knowing that Aften is taking over the 2023 treasurers report. She would like for Aften to shadow or connect and help make that handoff as smooth as possible. 6. Christi mentioned that she and Angela visited about the meeting time. She wanted to mention moving the meeting to Tuesdays at noon instead of Monday mornings. There was discussion about looking at another time other than Monday mornings. Christi said they will do some more thinking about this.
<p>GRA/KPHA Administration Update</p>	<p>Angela</p>	

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<p>Affiliate Representative to Governing Council (ARGC of APHA)</p>	<p>Eldonna</p>	<ol style="list-style-type: none"> 1. The conference was very good they were celebrating the 150 anniversary for APHA. There is a new affiliate tool on the website. They would like for all affiliates to do an affiliate assessment. She suggested that maybe APHA will be sending out memberships four times a year. Some affiliates do more with those lists and they send out membership information. She suggested that this might be something we work on. We do need to make sure that if those are going out, and who they are going to. She did have the list of who attended APHA. We should be hearing more information on the new MOU Agreement with APHA. There's been conversation on having all affiliate members be APHA members. Voting allowed APHA exec board to make set increases over certain amounts of time. Webinars put out by APHA will be put out and viewable by all affiliate members. They are looking for presentations by affiliates on a monthly basis. Monthly e-mail blasts, job boards. Suggested best practices: have interns help connect with lapsed members, work events, community health officers to annual meetings, some affiliates are inviting local health officers, Training for legislative staff about what public health is. If we put training in place and the invitees are the legislative staff there is great benefit from having that knowledge. 2. The Affiliate meeting. They had over 25 ppl register to attend. She had some difficulty with the restaurant and having a private room. They had over 30 ppl attend from KS. She had lots of good comments. She has everyone's contacts who attended, we will plan on sending notes to those who attended. KU and Humana had representatives who attended and were impressed with the number who attended and we will have two potential sponsors. 3. MINK met at affiliate day during APHA and they are getting the Annual meeting lined up for April. The PH leadership circles which is the PHLC (Public Health Leadership Circle) Looking to see if this can continue to be sponsored through MINK. Denise asked if there is anything that Eldonna needs from KPHA to help with the MINK annual meeting. Eldonna said that if Denise or Christi could attend the meetings to help with the planning of the meeting. She will be sending out info to encourage to sign up and to attend.
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President Elect	Christi	a. She's excited for 2023. Priorities: Make it easy to be member. Increase the amount of benefits offered to our members, and Improve the member awareness of KPHA's work. Monthly 20-minute webinars throughout the year to members. Finding different ways to engage members. 2. Increase our presence within the Kansas Legislature, Engage membership in advocacy efforts. Engage membership in advocacy efforts. 3. Diversity: Increase our focus and emphasis on diversity, equity, and inclusion. 4. Governance and Leadership Development: Maximize our board members knowledge and expertise to the best of our ability. Create a shift in our culture. Having less meetings and allowing more time in meetings in discussion. Looking at consent agendas, etc. There was discussion around using student interns. Denise asked Christi to share her slides with the board to review prior to the December board meeting.
Policy & Advocacy	Vacant	1. No Report
Communications & Website	Sara	1. No Report
Awards	Nikki	1. No Report
Bylaws	Charlie	1. No Report
Environmental Health	Jack	1. No Report
Infectious Disease	Sonalli	1. No Report
Tobacco/Mental Health	Cristi	1. No Report
Administrative	Kendra	1. No Report
Emergency Preparedness	Steve	1. No Report
Oral Health	Vacant	1. No Report
Community Health	Allison	1. No Report

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Membership	Ruaa	1. No Report
Research & Evaluation	Ruaa/Belle	1. No Report
Student Voice	Vacant	1. No Report
Other Business	Board	
Adjourn		1. Denise adjourned the meeting. At 11:32.

Board meeting adjourned: 11:30 AM

Next meeting: December 14, 2022

Minutes submitted by: Megan Gottschalk, Board Secretary

X

Megan Gottschalk
KPHA Secretary

X

Denise Schuele
KPHA
President