**Date: 4/18/2022**

**Roll call: 10 Present**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Name  |  | Jan24 | Feb X | MarX | Apr X | MayX | JunX | JulyX | AugX | SepX | OctX | NovX | DecX |
| Position | Name |  |  |  |  |  |  |  |  |  |  |  |  |
| President | Denise Schuele (She-lee) | x | x |  | x |  |  |  |  |  |  |  |  |
| President-elect | Christi Wells | x | x |  | x |  |  |  |  |  |  |  |  |
| Immediate Past-president | Brandon Skidmore | x | x |  |  |  |  |  |  |  |  |  |  |
| Treasurer | Meagan Sadler | x |  |  |  |  |  |  |  |  |  |  |  |
| Secretary | Megan Gottschalk | x | x |  | x |  |  |  |  |  |  |  |  |
| APHA Delegate  | Eldonna Chesnut | x | x |  | x |  |  |  |  |  |  |  |  |
| Director at Large | Megan Foreman | x | x |  |  |  |  |  |  |  |  |  |  |
| Director at Large | Charlie Hunt | x | x |  | x |  |  |  |  |  |  |  |  |
| Director at Large | Virginia Barnes | x | x |  | x |  |  |  |  |  |  |  |  |
| Administrative Section  | Kendra Baldridge |  | x |  |  |  |  |  |  |  |  |  |  |
| Community Health  | Alison Koonce | x | x  |  | x |  |  |  |  |  |  |  |  |
| Infectious Disease Section Chair | Sonalli Kurlekar (So-nall-e Kur-lee-car) | x | x |  |  |  |  |  |  |  |  |  |  |
| Preparedness Section Chair | Steve Maheux |  | x |  |  |  |  |  |  |  |  |  |  |
| Environmental Section Chair | Jack Brown |  | x |  | x |  |  |  |  |  |  |  |  |
| Oral Health Section Chair | Vacant |  |  |  |  |  |  |  |  |  |  |  |  |
| Research Evaluation Co- Chair | Ruaa Hassaballa | x | x |  | x |  |  |  |  |  |  |  |  |
| Research Evaluation Co- Chair | Belle Federman | x |  |  |  |  |  |  |  |  |  |  |  |
| Tobacco/MH/SA Section Chair | Cristi Cain | x | x |  | x |  |  |  |  |  |  |  |  |
| Policy and Advocacy Section Chair | Vacant |  |  |  |  |  |  |  |  |  |  |  |  |
| Communications Section Chair | Sara Magnasco | x |  |  |  |  |  |  |  |  |  |  |  |
| Student Section Chair | Vacant |  |  |  |  |  |  |  |  |  |  |  |  |
| **Quorum: (Yes/No – Need 10)** |  |  |  | YES |  |  |  |  |  |  |  |  |
| Ex-Officio | Vacant |  |  |  |  |  |  |  |  |  |  |  |  |
| Ex-Officio | Vacant |  |  |  |  |  |  |  |  |  |  |  |  |
| Ex-Officio | Vacant |  |  |  |  |  |  |  |  |  |  |  |  |
| APHA Board Representative | Eldonna Chesnut  |  | x |  | x |  |  |  |  |  |  |  |  |
| Membership Committee | Ruaa Hassaballa |  | x |  | x |  |  |  |  |  |  |  |  |
| Conference Committee | Vacant |  |  |  |  |  |  |  |  |  |  |  |  |
| Awards Committee | Nikki Keene Woods |  |  |  |  |  |  |  |  |  |  |  |  |
| KPHA Administrator | Angela Bedell | X | x |  | x |  |  |  |  |  |  |  |  |
| Guests | Shirley Orr, Natalie Moynihan, and Emily Whelan |  |  |  |  |  |  |  |  |  |  |  |  |

**Date:** April 18, 2022

**Time:** 10AM

**Location:** Zoom

|  |  |  |
| --- | --- | --- |
| Agenda Item | Facilitator | Notes & Meeting Actions |
| Call to Order  | Denise | Meeting called to order. |
| Determination of quorum  | Megan  | A majority (56%) of the Board of Directors, with 10 of 18 voting Board Members, were present. This resulted in having quorum. Megan Sadler, Jack Brown will not be in attendance.  |
| Agenda  | Denise | 1. Request for additional agenda items.
2. Eldonna made motion to approve the April agenda. Christi Wells second, motion APPROVED.
 |
| Approval of Minutes | Denise | 1. Charlie noted changes needed within his February statement regarding the KALHD budget was not an approved budget amount and asked it to be removed from KPHA February minutes.
2. Denise requested a motion to modify February 2022 KPHA February Meeting Minutes to reflect Charlie’s updates. Charlie moved. Allison Koonce second, motion APPROVED.
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| Announcements and Sharing |  | 1. Angela shared she will provide a Treasurer’s report, in Meagan’s absence along with her administrative updates.
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| Treasurer’s Report  | Angela  | 1. Meagan was not present; Angela gave the treasurer’s report. We still need to approve the year-end report for 2021. Support KC asked for an extension to file the taxes. Angela is going to see about getting a meeting with support KC to provide a schedule of workflow for KPHA accounts. There are two journal entries that are not reflected in the financial reports:
* $10,000 check not deposited until Q1-2022
* Fees from 2019 conference
1. Page 2 – Comparison from 2021 to 2022, 1/3 of the finances is contributed to the Governor’s conference. Angela wants to meet with the Governor’s Conference representatives to see how the fiscal agent should work and the funding should flow.
2. Support KC requires the updated budget for 2022, but KPHA will not be able to approve until conference format is determined.
3. Net increase/decrease of assets is minimal because there was not a lot of activity.
4. Priority for Angela in Q2 is to finalize a plan to do a couple of things with membership.
* Define a calendar year
* Membership renewal to once or twice a year.
* Cash flow we are healthy – P&L on the conference. This is a snapshot in time financial report. This can be accepted for information.
* Q. Eldonna asked how changing membership renewal would affect conferences.
	+ A: Angela shared that when joining it would be either 6 months or 18 months memberships. It takes time to plan what is happening with memberships and need to make them annual and all at the same time. If we have key dates in mind to implement, we can project when to announce. Another option is to pro-rate memberships.
	+ Eldonna suggested that much of our grant year ends June 30th and she thinks that would be a good option for renewal.
1. Angela reported that Health Forward requires an IRS letter of determination to apply. She has a decent narrative and a good project plan with a new cycle May 4th if we receive and updated Non-profit status
* Emily is working with IRS to understand the process.
1. NPHW: Emily and Natalie supported the NPHW media campaign and emails to board members
* Social media channels are picking up
* Requested members and board members remember to like and share any FB posts
* Currently, KPHA has 826 post/page likes and 929 followers & 14 months ago it was barely into triple digits
1. Denise shared there have been some challenges getting into social media platforms, and only have access to e-mail and Facebook currently, but are working on credentials for LinkedIn, Twitter, and Instagram.
2. Denise asked for a motion to approve February and March financial reports. Eldonna moved. Virginia second, motion APPROVED.
 |
| President’s Report | Denise | 1. Legislative updates since session has gone through the break and returning April 25th for veto session.
* Both chambers passed state budget bills which includes dental bills.
* State Food Sales Tax exemption will reduce some of the percentages in 2023 and continue to decline until fully removed.
* Discussion the limit of authority for KHDE and PH officials regarding mask mandates and vaccinations. It is not advanced to conference committee.
* Medicaid expansion contracts to KanCare had not been approved stayed within the conference committee.
* Denise will connect with Tanya and Oral Health Kansas after Veto session to identify any further decisions or updates that affect public health.
1. MINK day is set for May 5th and will be hosted through Iowa Public Health Association. Please contact Eldonna for additional information.
2. Governor Public Health Conference recap and how that will affect KPHA’s annual conference this fall. James and Denise connected to discuss.
	* James provided that there were 400 participants in person in Manhattan and 175 virtually. It was a well-attended conference. Denise leveraged the feedback to support and consider an in-person event for 2022. She is looking at university partners to host a space.
	* She shared a one-day summit event would be a possible financial gain for KPHA from 9am – 4PM.
		1. This would allow individuals and groups with limited staff/resources to attend.
		2. James is looking at WSU metropolitan complex and will provide a proposal.
		3. Denise is also working with K-State and KU’s Salina campus to host
		4. Other comments included:
			1. Ruaa said that she could see the pre-conference could help but likes the one-day option.
			2. Eldonna – She attended GPHC. On average she felt this year every session was good. She is working on a Health Summit with her division for the beginning of September. She thinks a one-day summit could be really difficult.
		5. The planning committee will continue to work together and present information at a later date. The idea to leverage university partners was to eliminate some of the costs and will share a proposed budget for the conference.
 |
| GRA/KPHA Administration Update | Angela | 1. This was given during the budget section. See above.
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| Affiliate Representative to Governing Council (ARGC of APHA) | Eldonna | * Eldonna asked that all the NPHW posts are added to the spreadsheet for APHA.
* May 5th is the MINK virtual meeting. She shared that there are two panels that KPHA has representatives on.
* July 10 is the president-elect training, and Eldonna encouraged Christi to attend. It is in-person and APHA covers the cost.
* COA meeting is on April 25th
* APHA policies are now available for review.
* Denise asked if the Policy and advocacy page would be the best one to share out? Eldonna suggested that Shirley could give a direct link where policies could be reviewed and shared to KPHA members.
* MINK Day flyer for May 5th will be resent to KPHA members.
* Shirley Orr, Suzanne Hawley, and Laurie Walkner joined the meeting to share about the Healthier Public Health Workforce. They developed this explore options and issues that have been prominent during COVID 19 and what is being attempted at the regional level, is to have a snapshot of things that are affecting the Public Health System. This work will continue to move into neighboring states within Region VII.
	+ Healthier MO…state health improvement plan, strengthening public health.
	+ Missouri Public Health has agreed to champion this. Would this be an approach that KPHA would like to consider. There is not funding at this time, but could position KPHA to receive some funding, possible government funding.
	+ Suzanne shared a systems map was generated over an 8-month timespan with broad representatives of Public Health identifying critical issues. They think KPHA is the most representative, neutral, inclusive group where this would fit nicely into the existing work KPHA is already doing.
	+ Shirley recommended MPHA (Missouri Public Health Association) speak with KPHA to share what they are doing, how this work could help them move forward
	+ Denise inquired if an estimated dollar amount that would be needed to help support this effort, what other entities are possibly doing this work and is this a possible opportunity for interns or students to engage in this project.
	+ Shirley shared the map could lend itself to identify the associated groups part of that and create a resource map and identify any gaps. KPHA is in the role as being the connecter and help identifying gaps.
	+ The board was asked if there were additional questions and discussed what the next steps are. She requested Shirly or Suzanne send the map to her and forward to the remainder of the board. There may be interested in presenting at the annual conference.
 |
| Annual Conference | TBD  | 1. See President’s update
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| Policy & Advocacy | Sonja | 1. No report
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| Communications & Website | Sara | 1. No report
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| Awards | Nikki | 1. No report
 |
| Bylaws | Charlie | 1. Re-elections. Looking at board elections and anticipating timelines.
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| Environmental Health  | Jack | 1. No section update
 |
| Infectious Disease  | Sonalli | 1. No update.
 |
| Tobacco/Mental Health  | Cristi | 1. No Update
 |
| Administrative | Kendra | 1. No Update
 |
| Emergency Preparedness | Steve | 1. No Update
 |
| Oral Health | Vacant | 1. No Update
 |
| Community Health  | Allison | 1. No Update
 |
| Membership | Ruaa | 1. No Update
 |
| Research & Evaluation  | Ruaa/Belle  | 1. No Update
 |
| Student Voice | Vacant | 1. No Update
 |
| Other Business | Board | 1. No Update
 |
| Adjourn |  | 1. Christi Wells moved. Eldonna second, motion APPROVED. Meeting adjourned at 11:25 AM.
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**Board meeting adjourned:**  11:25 AM

**Next meeting:**

May 16, 2022

Minutes submitted by: Megan Gottschalk, Board Secretary

X

Megan Gottschalk

KPHA Secretary

X

Denise Schuele

KPHA President