**Date: 2.28.2022**

**Roll call: 18 present**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Name  |  | Jan24 | Feb X | MarX | Apr X | MayX | JunX | JulyX | AugX | SepX | OctX | NovX | DecX |
| Position | Name |  |  |  |  |  |  |  |  |  |  |  |  |
| President | Denise Schuele (She-lee) | x | X |  |  |  |  |  |  |  |  |  |  |
| President-elect | Christi Wells | x | X |  |  |  |  |  |  |  |  |  |  |
| Immediate Past-president | Brandon Skidmore | x | X |  |  |  |  |  |  |  |  |  |  |
| Treasurer | Meagan Sadler | x |  |  |  |  |  |  |  |  |  |  |  |
| Secretary | Megan Gottschalk | x | X |  |  |  |  |  |  |  |  |  |  |
| APHA Delegate  | Eldonna Chesnut | x | X |  |  |  |  |  |  |  |  |  |  |
| Director at Large | Megan Foreman | x | X |  |  |  |  |  |  |  |  |  |  |
| Director at Large | Charlie Hunt | x | X |  |  |  |  |  |  |  |  |  |  |
| Director at Large | Virginia Barnes | x | X |  |  |  |  |  |  |  |  |  |  |
| Administrative Section  | Kendra Baldridge |  | X |  |  |  |  |  |  |  |  |  |  |
| Community Health  | Alison Koonce | x | x  |  |  |  |  |  |  |  |  |  |  |
| Infectious Disease Section Chair | Sonalli Kurlekar (So-nall-e Kur-lee-car) | x | X |  |  |  |  |  |  |  |  |  |  |
| Preparedness Section Chair | Steve Maheux |  | X |  |  |  |  |  |  |  |  |  |  |
| Environmental Section Chair | Jack Brown |  | X |  |  |  |  |  |  |  |  |  |  |
| Oral Health Section Chair | Vacant |  |  |  |  |  |  |  |  |  |  |  |  |
| Research Evaluation Co- Chair | Ruaa Hassaballa | x | X |  |  |  |  |  |  |  |  |  |  |
| Research Evaluation Co- Chair | Belle Federman | x |  |  |  |  |  |  |  |  |  |  |  |
| Tobacco/MH/SA Section Chair | Cristi Cain | x | X |  |  |  |  |  |  |  |  |  |  |
| Policy and Advocacy Section Chair | Sonja Armbruster |  |  |  |  |  |  |  |  |  |  |  |  |
| Communications Section Chair | Sara Magnasco | x |  |  |  |  |  |  |  |  |  |  |  |
| Student Section Chair | Vacant |  |  |  |  |  |  |  |  |  |  |  |  |
| **Quorum: (Yes/No – Need 10)** |  |  |  |  |  |  |  |  |  |  |  |  |
| Ex-Officio | Vacant |  |  |  |  |  |  |  |  |  |  |  |  |
| Ex-Officio | Vacant |  |  |  |  |  |  |  |  |  |  |  |  |
| Ex-Officio | Vacant |  |  |  |  |  |  |  |  |  |  |  |  |
| APHA Board Representative | Eldonna Chesnut  |  | X |  |  |  |  |  |  |  |  |  |  |
| Membership Committee | Ruaa Hassaballa |  | X |  |  |  |  |  |  |  |  |  |  |
| Conference Committee | Vacant |  |  |  |  |  |  |  |  |  |  |  |  |
| Awards Committee | Nikki Keene Woods |  |  |  |  |  |  |  |  |  |  |  |  |
| KPHA Administrator | Angela Bedell | X |  |  |  |  |  |  |  |  |  |  |  |
| Guests | Emily Whelan, AB CommunitiesNatalie Moynihan, AB Communities | XX |  |  |  |  |  |  |  |  |  |  |  |

**Date:** February 28, 2022

**Time:** 10AM

**Location:** Zoom

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| --- | --- | --- |
| Agenda Item | Facilitator | Notes & Meeting Actions |
| Call to Order  | Denise | Meeting called to order. |
| Determination of quorum  | Megan  | A majority (89%) of the Board of Directors, with 15 of 18 voting Board Members, was present. This resulted in having quorum. Megan Sadler and Jack Brown will not be in attendance.  |
| Agenda  | Denise | 1. Request for additional agenda items.
2. Brandon made motion to approve the February agenda. Christi Wells second, APPROVED.
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| Approval of Minutes | Denise | 1. Megan Foreman moved to approve January meeting minutes. Eldonna second, APPROVED.

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| Announcements and Sharing |  | 1. No additional announcements.
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| Treasurer’s Report  | Meagan  | 1. Meagan was not able to join, and Angela shared financial report status.
2. Angela shared that Support KC provided a financial position for YE 2021 and through January 2022.
	1. She expressed the importance of coding and ensuring that we are tracking things correctly.
	2. Cash flow and financial health demonstrates KPHA is in particularly decent shape.
	3. Angela share that there is $174,000 in assets & more than $100,000 in checking account currently. There may be more details in January that need to be coded back to 2021, but will monitor as we receive reports from Support KC.
	4. Support KC must file an extension for the tax return. Deadline for nonprofit taxes is May 15th. Angela is hoping to approve at the April or May board meeting.
3. Angela & Meagan will resume the dashboards on a quarterly basis and continues to confirm the accuracy of details.
4. Virginia inquired about a large credit card fee for each month.
	1. Angela explained this was a needed charge and attached for KPHA when people register through wild apricot or WSU.
	2. The fees are charged by authorize.net, our transaction company, and reflect the transaction fees.
5. Denise shared KPHA/Angela will provide details with Support KC as they develop.
6. Cristi Cain moved to approve January Financial report. Christi Wells second, APPROVED.
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| President’s Report | Denise | 1. Denise shared some important legislation important to KPHA.
	1. This week they are tracking the Senate PH and welfare meeting for Janet Stanek to be the new KDHE Secretary.
	2. The Human Health and Services is conducting a survey on attitudes towards vaccines.
	3. SB 398 that required Childcare facilities and schools is combining with SB 381 and has been passed to full senate and back to committee.
	4. SB 406 and the issuance of protective firearms to reduce officer deaths. No hearing scheduled at this time.
	5. SB 489 removing regulatory authority for the secretary of HHS and is still active.
2. The last MINK meeting Denise shared the state legislative tracking updates to the state affiliates and shared collectively as a region.
3. Brandon and Christi Wells shared that KanCare dental benefits for adults is moving forward and KPHA provided support based on board approval at the January meeting.
4. Charlie shared that KALHD budget was approved at $800,000 Public Health.
	1. Statewide survey on the attitudes towards vaccines had been completed.
	2. Virginia shared an article on the survey from the Kansas Reflector based on data shared from Immunize Kansas coalition.
	3. Cristi Cain shared that Senate Judiciary was to host a briefing Thursday, March 3.
5. KPHA Conference discussion:
	1. Denise asked board interest and opened the floor up for dialogue about the 2022 annual conference of in person vs. virtual
		1. Proposed a one day in-person summit and work to identify the objectives and educational opportunities for KPHA members.
		2. Option to provide more on site or hybrid options
			1. Explore possibility of a university, KPHA partner, or others that may have space to accommodate.
		3. In addition, KPHA could host quarterly subject matter webinars beginning in Q2.
		4. Megan Foreman inquired how much of the agenda will be needed to do KPHA business.
			1. Denise shared that in previous years it has been more manageable and could limit time allotment during conference to have minimal KPHA Business meeting and keep it separate from the conference.
			2. Another option could be to host members to attend an online meeting prior to the summit/conference.
		5. Angela shared that many organizations are having similar conversations and thinking about what the needs are for education for the industry.
		6. Brandon discussed thoughts about conference revenue to support the organization and that hybrid meetings are labor intensive to ensure quality for each participant. KPHA needs to explore the budget perspective and determine if hybrid conference would charge the same type of registration fee and does it provide less value to KPHA members and conference attendees. Other considerations include, is if one day content will be enough and how will we factor in remote learning/webinars.
		7. Looking at opportunities for CEU credits and what credits are the most important. Based on the strong academia membership, we need to continue to support those opportunities for them.
		8. Working and actively recruiting smaller LHD and staff to attend was impactful and helped support them where they were at with limited time and staff/resources. KPHA Leadership will seek input and feedback from the smaller LHDs to help determine best conference options.
		9. KPHA will navigate the pandemic climate and if additional variants are present at the time of fall 2022, can adjust accordingly if needed. Potential option is moving to half day quarterly summits.
			1. Feedback from the board included support of quarterly summits/webinars and gauge membership response; potential to host regionally and watch parties; or KPHA leaders to meet LHDs where they are.
6. Strategic advisory committee update: Denise and Angela are in process of developing strategic committee guidelines and expectations and will continue to follow up with interested individuals and will present for board consideration and approval in May.
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| GRA/KPHA Administration Update | Angela | 1. Angela, Natalie, and Ruaa are focused on prioritizing the member champions program.
2. Focused on collecting information and submitting a strong grant application for Health Forward.
	1. Focus areas identified: 1. Capacity building; 2. Outreach to all PH professionals with emphasis on small LHD level; and 3. Increase virtual networking across PH departments.
	2. This would increase virtual education and increase the activity and support from AB Communities.
	3. The application is 12 months and KPHA can apply once a calendar year.
	4. Angela is working on a proposed application and will share with Denise, Brandon, and Charlie as its available.
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| Affiliate Representative to Governing Council (ARGC of APHA) | Eldonna | 1. Shared new MINK logo to promote the MINK Day on May 5, 2022, along with being shared broadly by APHA. Registration will be coming soon.
	1. Brandon moved to approve MINK logo. Virginia second, APPROVED.
2. APHA Is considering standardizing bylaws, etc. It could affect KPHA if they update their term limits.
3. Eldonna and Angela are working on 501c3 status for MINK.
4. Opportunity for involvement at the student level. Asked KPHA if interested or know of MPH Students interested to connect with Eldonna.
5. National Public Health Week is April 4-10, 2022
	1. Denise to work with Angela, Emily, and Sara Magnasco to build out KPHA communications plan
6. Brandon inquired about APHA’s focus on COVID vs. other issues.
	1. Eldonna shared APHA is gearing up for National Public Health Week but are making more promotions and each month will offer a webinar focusing on various aspects of Public Health in efforts to celebrate 100 years of Public Health.
	2. APHA is trying to move past COVID but will continue to watch for legislative updates and APHA decisions.
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| Annual Conference | TBD  | 1. Discussed in the President’s Report
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| Policy & Advocacy | Sonja | 1. No report. Denise is still looking for a chair for this committee. Shirley Orr has assisted with updates through MINK and email.
2. 2022 priorities need to be updated based on email revisions & Natalie will upload to KPHA website.
3. Asked board members to share potential Policy & Advocacy chairs with Denise to help fill vacant position.
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| Communications & Website | Sara | 1. No report.
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| Awards | Nikki | 1. No report.
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| Bylaws | Charlie | 1. No report.
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| Environmental Health  | Jack | 1. No report.
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| Infectious Disease  | Sonalli | 1. No report.
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| Tobacco/Mental Health  | Cristi | 1. No report.
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| Administrative | Kendra | 1. No report.
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| Emergency Preparedness | Steve | 1. No report.
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| Oral Health | Vacant | 1. No report. Denise is still looking for a chair for this committee
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| Community Health  | Allison | 1. No report.
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| Membership | Ruaa | 1. No report.
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| Research & Evaluation  | Ruaa/Belle  | 1. No report.
 |
| Student Voice | Vacant | 1. No report.
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| Other Business | Board |  |
| Adjourn |  | 1. Brandon moved to adjourn. Christi Wells second, APPROVED.
2. Meeting Adjourned.
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**Board meeting adjourned:**  11:24 AM

**Next meeting:**

April 18, 2022

Minutes submitted by: Megan Gottschalk, Board Secretary

X

Megan Gottschalk

KPHA Secretary

X

Denise Schuele

KPHA President