



# KPHA BOARD MEETING

*Mission: Promoting and Improving Population Health in Kansas*

Date: 8.16.2021

Roll call: 19 present

Name		Jan 11	Feb 8	Mar 15	Apr 19	May 17	Jun 21	July 19	Aug 16	Sep X	Oct X	Nov X	Dec X
Position	Name												
President	Brandon Skidmore	X	X	X	X	X	X	X	X				
President-elect	Denise Schuele (She-lee)	X	X	X	X	NP	X	X	X				
Immediate Past-president	Daniel Craig	X	X	X	X	X	X	X	X				
Treasurer	Meagan Sadler	X	X	X	NP	X	X	X	X				
Secretary	Christi Wells	X	X	NP	NP	X	X	X	X				
APHA Delegate	Eldonna Chesnut	X	X	X	X	X	X	X	X				
Director at Large	Megan Foreman	X	NP	X	X	X	NP	X	X				
Director at Large	Charlie Hunt	X	X	X	X	X	X	NP	X				
Director at Large	Virginia Barnes	X	X	X	X	X	X	NP	X				
Administrative Section Co-Chair	Kendra Baldrige	NP	X	X	X	NP	X	X	X				
Administrative Section Co-Chair	Megan Gottschalk-Hammersmith	NP	NP	NP	X	NP	NP	X	X				
Community Health Co-Chair	Alison Koonce	X	X	X	X	X	X	NP	X				
Community Health Co-Chair	Sara Millburn												
Infectious Disease Section Chair	Sonalli Kurlekar (So-nall-e Kur-lee-car)	X	NP	X	NP	NP	NP	NP	NP				
Preparedness Section Chair	Steve Maheux	X	X	X	X	NP	X	X	X				
Environmental Section Chair	Jack Brown	X	X	X	X	X	NP	NP	X				
Oral Health Section Chair	Vacant												
Research Evaluation Co- Chair	Ruaa Hassaballa	X	X	X	X	X	X	X	X				
Research Evaluation Co- Chair	Belle Federman	X	X	X	X	X	NP	X	X				
Tobacco/MH/SA Section Chair	Cristi Cain	NP	X	NP	X	X	X	X	X				
Policy and Advocacy Section Chair	Sonja Armbruster	X	X	X	X	X	X	X	X				
Communications Section Chair	Sara Millburn	X	X	X	X	NP	X	X	X				
Student Section Chair	Taylor Carter		X	NP	NP	NP							
<b>Quorum: (Yes/No – Need 10)</b>		Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes				
Ex-Officio	VACANT												
Ex-Officio	VACANT												
Ex-Officio	VACANT												
APHA Board Representative	Eldonna Chesnut												
Membership Committee	Ruaa Hassaballa												
Conference Committee	Denise/Sonja												
Awards Committee	Nikki Keene Woods	NP	NP	NP	NP	NP	NP	NP	NP				
KPHA Administrator	Angela Bedell	NP	X	X	X	X	X	X	X				

Guests		Natalie Moynihan	Natalie Moynihan	Emily Whalen, Jennifer Jaeger	Natalie Moynihan, Emily Whalen	Natalie Moynihan, Emily Whalen	Natalie Moynihan, Emily Whalen	Natalie Moynihan, Emily Whalen	Natalie Moynihan, Emily Whalen				
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**Date:** August 16, 2021 **Time:** 10AM

**Location**

Zoom

Agenda Item	Facilitator	Notes & Meeting Actions
Call to Order	Brandon	Meeting called to order.
Determination of quorum	Christi	A majority (94%) of the Board of Directors, with 17 of 18 voting Board Members, was present. This resulted in having quorum.
Agenda	Brandon	<ol style="list-style-type: none"> <li>Request for additional agenda items.</li> <li>Denise made motion to approve the August agenda. Virginia second, APPROVED.</li> </ol>
Approval of Minutes	Brandon	<ol style="list-style-type: none"> <li>Megan moved to approve the July meeting minutes. Eldonna second, APPROVED.</li> </ol>
Announcements and Sharing		<ol style="list-style-type: none"> <li>No additional announcements.</li> </ol>
Treasurer's Report	Meagan	<ol style="list-style-type: none"> <li>July Financial Updates:               <ol style="list-style-type: none"> <li>No significant real changes from last month.</li> <li>We are in good shape for revenue thanks to revenue coming in for workforce evaluation.</li> <li>Reminder that 80% of what happens for our finances for the year happens around the conference.</li> </ol> </li> <li>Eldonna made motion to approve July financial report. Christi second. APPROVED.</li> </ol>
President's Report	Brandon	<ol style="list-style-type: none"> <li>Sunflower Health Foundation is working on a social media campaign regarding 'Why I'm Going to KPHA' to hopefully increase the number of people attending our conference and bring together a more diverse attendance.</li> <li>Nominations update from Denise:               <ol style="list-style-type: none"> <li>We are finalizing slate for 2022 board. Still receiving confirmations but should have finalized slate by mid-week that will need an email board vote so we can send it out to full membership by Friday.</li> </ol> </li> </ol>

- b. May want to consider moving this process to the spring as well.
- 3. Two APHA advocacy opportunities around COVID testing within schools:
  - a. Thermo Fisher Scientific has approached APHA to give money to affiliates to address COVID-19 safety and precautions within K-12 schools. We would work closely with KDHE to align our messaging. Has two funding levels and all activities would need to be completed by December 1, 2021.
  - b. Two funding levels:
    - i. \$1000 – mainly educational outreach
    - ii. Additional \$4000 – basically doing what we did with the first round with the \$1000 but we would be required to host 2 virtual events to take a deeper dive and explore this work in schools.
  - c. Eldonna moves that with the blessing of KDHE we move forward for both the \$1000 and additional \$4000 application. Steve second. APPROVED.

GRA/KPHA Administration Update	Angela/Natalie	<ol style="list-style-type: none"> <li>1. Angela’s team is working on building our community. They have compiled a list of local health departments and are working to increase open rates by using Constant Contact instead of Wild Apricot. Wild Apricot does not allow you to change sender email which makes it hard to break through firewalls.</li> <li>2. Website will remain on list of items to update as time is available.</li> </ol>
Affiliate Representative to Governing Council (ARGC of APHA)	Eldonna	<ol style="list-style-type: none"> <li>1. There are affiliate webinars coming up from APHA. You can find details on the affiliate online community website.</li> <li>2. APHA conference is coming up. Candidate forum is also coming up.           <ol style="list-style-type: none"> <li>1. Affiliate day reception is October 23rd. Each affiliate has a suggested donation is \$188.</li> <li>2. Eldonna made motion to donate \$188 to Council of Affiliates reception for the APHA conference. Denise second. APPROVED.</li> </ol> </li> <li>3. MINK Conference link is ready. It does have a basic agenda on it. Focus is advocacy. This went out to all MINK affiliates on Friday, August 13<sup>th</sup>. It is \$50 for MINK members and free for KPHA conference attendees.</li> </ol>
Annual Conference	Denise/Sonja	<ol style="list-style-type: none"> <li>1. Currently at 33 registrations.</li> <li>2. Scholarship for small health departments.           <ol style="list-style-type: none"> <li>a. Downsides: don’t take us up on the offer, larger health department pay, would some have paid?</li> <li>b. We did look at past registration lists to see who hasn’t attended. We could send emails asking what their barriers are to attend.</li> <li>c. Cristi Cain suggested targeting health departments that have 5 employees or less. She said she’d be happy to share a poll question on their all health department meetings. She will</li> </ol> </li> </ol>

also provide Denise a list of those health departments. KAHLD president comes from small health department of 2 staff and could be helpful to connect with/use to promote.

d. Daniel made motion to give Executive Committee authority to establish and finalize details for a scholarship for small health departments. Denise second. APPROVED.

3. Sponsorship
  - a. We've had inquiries but no commitment yet.
4. Please share, share, share!
5. Goal to have agenda finalized by August 26/27.

Policy & Advocacy	Sonja	1. No report.
Communications & Website	Sara	1. Sara has started posting about the conference on Facebook. Please follow, like, share to help increase our engagement.
Awards	Daniel	<ol style="list-style-type: none"> <li>1. Had 4 nominations for Special Service award. We have selected 2 to receive award.</li> <li>2. Samuel J Crumbine medal – proposing to do a co-award this year.           <ol style="list-style-type: none"> <li>a. Our bylaws do not allow more than one award winner for Crumbine award. They also state that award winners need to be KPHA members unless otherwise stated.</li> </ol> </li> <li>3. Megan Foreman proposed a Public Health in Action award for non-traditional public health partners to highlight good public health work in our state.</li> <li>4. Question proposed about if our bylaws are too specific limiting the board's ability to highlight the right people each year.</li> <li>5. Cristi made motion to establish a new award category for 2021 to recognize the efforts of Public Health in Action. Charlie second. Amendment added that recipients do not have to be KPHA member at the time of the award. APPROVED.</li> <li>6. Virginia made motion to approve the slate as presented with the amendment to move Tiffany Anderson to the newly created Public Health in Action award. Cristi second. APPROVED.</li> <li>7. Committee recommends that when we create conference timeline next year to move award nominations to the spring as well as review bylaw language around awards.</li> </ol>
Bylaws	Charlie	8. No report.
Environmental Health	Jack	1. No report.
Infectious Disease	Sonalli	1. No report.
Tobacco/Mental Health	Cristi	1. No report.
Administrative	Kendra	1. No report.
Emergency Preparedness	Steve	1. No report.

Oral Health	Vacant	1. No report.
Community Health	Allison/Sara	1. No report.
Membership	Ruaa	1. No report.
Research & Evaluation	Ruaa/Belle	1. No report.
Student Voice	Vacant	1. No report.
Other Business	Board	1. No report.
Adjourn	Denise made motion to adjourn. Virginia second. APPROVED.	

**Board meeting adjourned:** 11:52 AM

**Next meeting:**

September 20, 2021

Minutes submitted by: Christi Wells, Board Secretary

X

*Christi Wells*

Christi Wells  
KPHA Secretary

X

Brandon Skidmore  
KPHA President