

**KPHA BOARD MEETING**

Mission: ***Promoting and Improving Population Health in Kansas***

**Date: \_\_7.20.2020\_\_\_**

**Roll call: 15 present**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Name  |  | Jan13 | Feb10 | MarX | Apr X | May18 | Jun15 | July20 | AugX | SepX | OctX | Nov X | DecX |
| Position | Name |  |  |  |  |  |  |  |  |  |  |  |  |
| President | Daniel Craig | X | X |  |  | X | X | X |  |  |  |  |  |
| President-elect | Brandon Skidmore | X | X |  |  | X | X | X |  |  |  |  |  |
| Immediate Past-president | Michelle Simmons | NP | NP |  |  | NP | NP | NP |  |  |  |  |  |
| Treasurer | Cristi Cain | X | X |  |  | X | X | X |  |  |  |  |  |
| Secretary | Christi Wells | X | X |  |  | X | X | X |  |  |  |  |  |
| APHA Delegate  | Denise Schuele (She-lee) | X | X |  |  | X | X | X |  |  |  |  |  |
| Director at Large | Megan Foreman | X | X |  |  | X | X | X |  |  |  |  |  |
| Director at Large | Charlie Hunt | X | X |  |  | X | X | NP |  |  |  |  |  |
| Director at Large | Virginia Barnes | X | X |  |  | X | X | X |  |  |  |  |  |
| Administrative Section Co-Chair | Kendra Baldridge | X | X |  |  | X | NP | X |  |  |  |  |  |
| Administrative Section Co-Chair | Megan Gottschalk-Hammersmith  | X | X |  |  | X | NP | X |  |  |  |  |  |
| Community Health Co-Chair | Cynthia Snyder | X | X |  |  | X | X | X |  |  |  |  |  |
| Community Health Co-Chair | Sara Millburn | X | NP |  |  | X | X | X |  |  |  |  |  |
| Infectious Disease Section Chair | Sonalli Kurlekar (So-nall-e Kur-lee-car) | X | X |  |  | X | X | NP |  |  |  |  |  |
| Preparedness Section Chair | Ron Starbuck | NP | NP |  |  | NP | NP | NP |  |  |  |  |  |
| Environmental Section Chair | Jack Brown | NP | X |  |  | X | X | X |  |  |  |  |  |
| Oral Health Section Chair | Vacant |  |  |  |  |  |  |  |  |  |  |  |  |
| Research Evaluation Section Chair | Ruaa Hassaballa | X | X |  |  | X | X | X |  |  |  |  |  |
| Tobacco/MH/SA Section Chair | Vacant |  |  |  |  |  |  |  |  |  |  |  |  |
| **Quorum: (Yes/No)** | Yes | Yes |  |  |  |  |  |  |  |  |  |  |
| Ex-Officio | Erica Anderson | X | X |  |  | X | X | NP |  |  |  |  |  |
| Ex-Officio | Sonja Armbruster | X | X |  |  | NP | X | NP |  |  |  |  |  |
| Ex-Officio | Eldonna Chesnut | NP | X |  |  | X | X | X |  |  |  |  |  |
| APHA Board Representative | Eldonna Chesnut  |  |  |  |  |  |  |  |  |  |  |  |  |
| Policy and Advocacy Committee | Sonja Armbruster |  |  |  |  |  |  |  |  |  |  |  |  |
| Communications Committee | Sara Millburn |  |  |  |  |  |  |  |  |  |  |  |  |
| Membership Committee | Vacant |  |  |  |  |  |  |  |  |  |  |  |  |
| Conference Committee | Megan Foreman/Denise Schuele |  |  |  |  |  |  |  |  |  |  |  |  |
| Awards Committee | Nikki Keene Woods | NP | NP |  |  | NP | NP | NP |  |  |  |  |  |
| KPHA Administrator | Angela Bedell | X | X |  |  | X | X | X |  |  |  |  |  |
| Student Voice | Taylor Mitchell | NP | X |  |  | NP | NP | NP |  |  |  |  |  |
| Guests |  | None | None |  |  | James Brewster - WSU | Natalie Moynihan, Emily Whalen, James Brewster, Anna Keller APHA | Natalie Moynihan, Emily Whalen |  |  |  |  |  |

**Date:** July 20, 2020

**Time:** 10AM

**Location**

Zoom

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| --- | --- | --- | --- |
| Agenda Item | Facilitator | Notes & Meeting Actions | Outcome |
| Call to Order  | Daniel | Meeting called to order. |  |
| Determination of quorum  | Christi  | A majority (76%) of the Board of Directors, with 13 of 17 voting Board Members, was present. | Quorum was determined |
| Agenda  | Daniel | Request for additional agenda items. 1. None
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| Approval of Minutes | Daniel | 1. Brandon moved to approve the February meeting minutes, Cynthia second, APPROVED.
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| Announcements and Sharing |  | 1. APHA reached out to Daniel to feature KPHA because it’s our 100th anniversary. Should be in September edition of The Nation’s Health.
2. Brandon participated in APHA president-elect virtual meeting.
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| Treasurer’s Report  | Cristi | 1. Total current assets: $120, 499.89
2. Membership dues are down from last year.
3. Cristi will work with SupportKC and Angela to move KPHA conference income to last year’s financial statement.
4. Organizational dues are down this year but it is almost time for many organizations to renew so hopefully they will increase soon.
5. We may be eligible for PPP grants if needed.
6. Denise moved to approve the budget with recommended changes. Virginia second. APPROVED.
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| President’s Report | Daniel | 1. Nominating Committee has not met. Brandon is waiting on committee members to review document he sent out with potential board members. We need something for board to review by September.
2. Daniel will reach out to Charlie to ask how bylaws committee is going.
3. Virtual events:
	1. Poster Presentation
		1. Also have a ‘How-to prepare virtual presentations’ webinar
		2. Will have one poster presentation session with both students and professionals
	2. Business meeting:
		1. Angela reached out to Dr. Norman to see if he’d speak following the business meeting.
		2. Looking at November 19.
	3. Leadership training for working with local health boards.
 | * 1.
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| GRA/KPHA Administration Update | Angela | 1. Natalie and Angela have been working on guiding document for board members similar to a manual.
2. Leadership website had majority vote so we will continue with password protected website.
3. New KPHA website will be released soon.
4. To apply for PPP, we have to have a current financial statement. Angela will work with SupportKC and Cristi to get this.
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| Affiliate Representative to Governing Council (ARGC of APHA) | Denise | 1. APHA registration is now open. The meeting will be virtual this year. You’ll have access to all presentations for a year. Working on offering free CEU’s.
2. APHA Summer Webinar Series. Free for all APHA affiliates and their teams.
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| Standing Committee Reports |
| Annual Conference | Denise/Megan  | 1. No report.
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| Policy & Advocacy | Sonja | 1. No report.
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| Communications & Website | Sara | 1. No report.
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| Awards | Nikki | 1. Awards Committee has met. Working on finalizing nomination forms.
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| Section Chair Reports |
| Environmental Health  | Jack | 1. No report.
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| Infectious Disease  | Sonalli | 1. No report.
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| Tobacco/Mental Health  | Vacant | 1. No report.
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| Administrative | Kendra/Megan | 1. No report.
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| Emergency Preparedness | Ron | 1. No report.
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| Oral Health | Vacant | 1. No report.
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| Community Health  | Cynthia/Sara | 1. No report.
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| Membership | Vacant | 1. No report.
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| Research & Evaluation  | Ruaa  | 1. No report.
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| Student Voice | Taylor | 1. No report.
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| Other Business | Board | 1. None.
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| Adjourn |  |  | 1. Meeting adjourned
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**Board meeting adjourned:**  11:00am

**Next meeting:**

August 17, 2020

Minutes submitted by: Christi Wells, Board Secretary

X

Christi Wells

Christi Wells

KPHA Secretary

X

Daniel Craig

Daniel Craig

KPHA President