

Cynthia Snyder	X	X	X	NP	X	X	NP	X	NP	X	NP	
Ron Starbuck			X	X	X	NP	X	X	X	NP	X	
Miranda Steele	X	X	X	X	X	NP	X	X	X	X	X	
Becky Tuttle	X	X	X	X	X	X	X	X	X	X	X	
Guests	Ruaa (GRA, Assn Manager); Erica Anderson (Conference Chair); Autumn Nance (YMCA Intern)	Shirley Orr; Ruaa Hassaballa (GRA/Assn Mgr)	Ruaa (GRA, Assn Mgr), Tanya Dorf Brunner (OHK), Ty Kane (WSU), James Brewer (WSU), Christy Cubbage (SKC).	Ruaa Hassaballa, GRA (Assn Mgr), Erica Anderson, James Brewster (WSU)	Ruaa Hassaballa (GRA, Assn Mgr), Erica Anderson (Conf Chair), Nikki Keene Wood (WSU, Awards Cmte)	James Brewster, WSU Conference Planning	Michael Arnold, new GRA; James Brewster, WSU		Erica Anderson, Conf Chair; James Brewster, WSU	Michael Arnold, Mgr/GR A. James Brewster, WSU.	James Brewster (WSU).	

Date: November 19, 2018

Time: 10AM

Location

Johnson County Government

Room 1015

11811 S Sunset Dr., Olathe, KS

Conference Call (866) 410-0240, Code: 3470506293

Quorum: Yes

Agenda Item	Facilitator	Notes & Meeting Actions	Outcome
Call to Order	Becky	Meeting called to order.	

Determination of quorum	Miranda	A majority (67%) of the Board of Directors, with 16 of 24 Board Members present.	Quorum determined
Agenda	Becky	Request for additional agenda items. 1. None.	
Approval of Minutes	Miranda	<ol style="list-style-type: none"> 1. Discussion: Miranda described the need for Board members to submit the information missing from the October board meeting minutes, which can be found in the highlighted sections of the document. The September meeting minutes were completed prior to the October board meeting but were not part of the meeting for review and approval; therefore, the document needs to be approved today. 2. Bob motioned to approve the September meeting minutes and to reserve the October minutes for the November meeting agenda. Megan seconded. <ol style="list-style-type: none"> a. Motion carried - No abstainers or dissenters. 3. Michelle highlighted the individuals we've requested to confirm or update their sections in the October meeting minutes: Michelle, Megan, Eldonna, Ron, and Heather. 	Minutes from September meeting were approved.
Announcements and Sharing	Board	<ol style="list-style-type: none"> 1. Sonja: Shared excitement with the Wichita community's recognition of National Public Health Thank You Day (today, Nov. 19), which included a proclamation and a Public Health Heroes ceremony at the library. 	
Treasurer's Report	Cristi	<ol style="list-style-type: none"> 1. Reference: Management Reports in Board packet: October Report, and partial/temporary report for September <ol style="list-style-type: none"> a. Pg 1 – Total profit on merchandise sale at the conference cleared \$703.33. This was a positive outcome on KPHA's first sale of promotional items. Cash is up almost \$4,000 YTD, compared to this time last year. Pg 3 of 8, we had a significant number of paid membership dues. Over \$6,000 in organization dues, with \$2,000 of this from KDHE. We are seeing student dues going up as well. A significant number of 	

memberships overall have been paid. Grantmakers in Health funding has been received.

a. Michelle motioned to approve the Management Report. Bob seconded.

i. Motion carried - No abstainers or dissenters.

October 2018 Management Reports were approved.

President's Report

Becky

1. On Friday, we held a quarterly Exec Cmte conference call. We discussed and approved funding for the December board meeting, including the lunch. Considering the higher expenses with the conference location this year, we wanted to make sure we were still in a good position to pay for everyone's lunch during the lunch we've traditionally had in December. Right now, we're looking at holding the meeting at KHI and walk to restaurant downtown. Tentatively reserve December 17, 10AM-1:30PM. Gianfranco reminded us that there is an alternative option with catering at KHI. Becky will be in touch with Gianfranco on the room at KHI and possible catering if we don't go the restaurant route.
2. Alliance for a Healthy Kansas – Becky provided an overview on the need for KPHA representation on this Advisory Board for the Alliance. Background: Becky participated a panel presentation during a forum in Wichita on Medicaid expansion, and they want KPHA to remain on the advisory board. KPHA Exec Cmte made a recommendation that the past president will serve in that capacity. Becky will serve in this capacity and keep us apprised of updates and opportunities.
3. Tanya has decided to no longer be on KPHA Board and will no longer supervise the GRA position (KPHA Manager) from KUMC. Options going forward, as described by Cristi and Becky, are: WSU Conference Office, K-State, Support Kansas City. They will be asked to submit bids for this work if they are interested. This position of KPHA association manager (part-time) does not have to be at an institute of higher learning. Cristi: We have developed a SOW for the position. The benefit with WSU Conference Office or SKC is the continuity with having a manager beyond just the school year. Bob: There are opportunities here to have the financial/membership support as well as the association manager support being provided

by the same organization. Cristi said this point will add to the discussions going forward. She will collect the bid details and present it to the Board. Becky: We want this support in place as quickly as possible.

4. Ex-Officio officer - Becky is looking for a replacement in Tanya's position and aims to have that person named before 2019.
5. 2019 Transition Planning – Becky reminded the board that if they are leaving their post to make sure that a transition meeting is held to cover the details of the position. Becky and Michael (GRA) have a call to talk about president and manager transitions.
6. Becky reported the KPHA Strategic Plan should be ready by Jan 1.
7. KPHA's grant reporting on PH 3.0 will be submitted to Sunflower Foundation.

Affiliate Representative Megan
to Governing Council
(ARGC of APHA)

1. APHA Annual Conference - Denise attended the ARGC sessions on Megan's behalf this year, and Megan expressed appreciation for all her participation in the meetings and the travel involved.
2. Denise: It was a pleasure to be Megan's proxy, as it was a great learning experience. She met with the Region 7 MINK group. Iowa has a new ARGC, and NE is in a transition phase. Discussed 2019 MINK conference; it will be in KCMO. Denise will be part of the planning process, possibly helping find a location for the meeting. "Evidence Matters" is the theme.
3. Governing Council – There is a new leader on policy hearings.
Updates:
 - a. Achieving health equity in the US. Amendments are coming to this policy under the SDOH policy work group, focusing on the need to be more consistent with HP2020.
 - b. Law enforcement violence as a PH issue – policy did pass. Student section was there and saw their work come to fruition.
4. Gianfranco and others from KS were there with Denise. Michelle asked if anything was discussed re: Advocacy vs Lobbying. What APHA has been pushing is related to policies for or against bills, so wasn't sure if this was discussed. Shirley commented that this is a

great topic we can discuss offline based on some insight she's been provided.

5. APHA awards ceremony – KPHA was recognized for achieving 75 years as an association. Eldonna accepted it on our behalf. We have photos that we can send to Michael to have posted on the FB page. Michelle has the plaque.
6. Michelle: We have postcards from APHA provided to encourage members in KS to join the KPHA. Meaning, they found members in APHA who are in KS but not members of KPHA. We have these postcards to send to them.

Standing Committee Reports

Policy & Advocacy	Shirley & Sonja	<ol style="list-style-type: none"> 1. December agenda – be prepared for a vote to be called for approval of the 2019 policies platform. 2. Sonja: She has read the conference evaluations, including the ones from her students, who report they benefited from the Lt. Gov. Candidates who spoke during the lunch sessions. Kudos to Megan on getting the speakers there. 3. Shirley: For 2019, she would like to see us get back into the process of coordinating with KALHD and KEHA, as well as meeting with the Secretary of KDHE. Michelle said this is on her list for next year as president. 	4.
Communications & Website	Travis	<ol style="list-style-type: none"> 1. Becky on behalf of Travis, who could not attend the meeting. Travis and Becky have a call tomorrow at 8:00 to talk about the newsletter and other items. 4th Qtr newsletter will likely be published and distributed this week or next. 2. Michael, GRA, has updated the website with material/photos from the conference. 	
Awards	Becky	<ol style="list-style-type: none"> 1. No updates. 	
Annual Conference	Erica & James	<ol style="list-style-type: none"> 1. James: Reference the conference financial report sent to Board members via email. Some call-outs on the 2018 KPHA Complete Financial Report: If all the outstanding is collected, the conference will make \$6,086 this year. Still approx. \$11,300 outstanding, a 	

combination of sponsorships and conference attendees having their companies pay for their registration.

2. Overall, the conference cmte conducted a wrap-up to look at evaluations. Reaction was great, everyone loved the keynotes, enjoyed the TED Talk-style breakouts.
3. James: The board needs to elect a conference chair for the 2019 conference (Ramada in Topeka). Becky – During the Exec Cmte meeting conference call on Friday, we identified this gap of not having the conference chair position. There was a recommendation that we go ahead and vote on a conference chair; Erica has agreed to do this again in 2019, with Becky co-chairing. Next year, when Michelle and the Board go through Bylaw revisions, they can consider whether to add that the past president (or designee) is the conference chair and they are a voting member of the board. Bob said we also need to have immediate past present serve as planning committee chair or their designee, and if designee is not a current board member position, they would not have voting rights. Bob motioned to approve Erica as committee planning co-chair for 2019, and Denise seconded.
 - a. Motion carried - No abstainers or dissenters.
4. KPHA Conference App discussion – There were mixed reviews on this part of the conference evaluation report. Some prefer to have the paper copy of the brochure because they didn't know how to use the app in conjunction with the conference. Under our subscription, the App is active all year long, so it can be a good way to reach membership throughout the year. James: Can we do more with the App, rebrand it so it's not just the Conference app? He said a decision was not required today. Becky: We're paying for this app and could use it year-round. If we re-brand it as the KPHA App, it allows us to send push notifications to all subscribers of the app. For instance, National PH Thank You Day. James and the team at WSU have the admin rights, but they can get it to a designee to use during the conference off-season. Becky is sending James content for today to post. The Board will reserve the App rebranding for future discussions.

1. James and Erica will send the Conference Evaluation report to the full Board to review.

2. The Board voted to approve Erica as the 2019 Conference Planning Committee Co-Chair.

Section Chair Reports		
Emergency Preparedness	Ron	<ol style="list-style-type: none"> 1. Attended another meeting through KDEM and reports on the topic of Incident Command System (ICS), with a new course requirement. For anyone who has been through ICS in the past, you are grandfathered. There is a new structure and format for these training sessions benefiting people in EOCs. 2. KDHE hosted a social media webinar on using the tool for preparedness. 3. Ron reported on a recent MCOR review and an ongoing process with site visits. MCOR CRI counties- SG and metro KC, are held to higher standard due to federal funding.
Oral Health	Christi	<ol style="list-style-type: none"> 1. Christi reports that the 2018 Oral Health Conference was successful. Used tabletop discussions to dive into topics, which were appealing to groups outside of oral health. 2. KanCare Oversight Cmte (Joint Legislative) – they closed with a few oral health improvement recommendations: expanded adult benefits, increase reimbursement rates, resubmit the dental therapists bill. 3. KDHE has reinstated the Bureau of Oral Health back to its separate structure from Bureau of Health Promotion. KDHE rec'd a CDC grant to keep BOH for 5 years. 4. Dental director is leaving – Kathy Taylor Osborne. 5. KPHA will have a new Oral Health Section Chair for 2019 – Vidya Anantharaman 6. Lastly, Oral Health Kansas will celebrate its 15th anniversary on Giving Tuesday, November 27th, with a luncheon. We will share a new video that tells the story of oral health in our state and Oral Health Kansas itself. Speakers, including Insurance Commissioner-elect Vicki Schmidt, will share additional insight into the evolution of the oral health infrastructure in Kansas.
Research & Evaluation	Molly	<ol style="list-style-type: none"> 1. No updates.
Tobacco/Mental Health	Daniel	<ol style="list-style-type: none"> 1. Daniel: Next call with Section members is scheduled for Nov 28. We aim to finalize the two priority areas: <ol style="list-style-type: none"> a. Tobacco - Promote Quitline program. And expansion of the benefits in KanCare.

b. Mental Health - Reaching out to statewide SUD centers to see how we can support their efforts.		
Infectious Disease	Mary	<ol style="list-style-type: none"> Had a productive section meeting at the annual conference. Will submit summary to the next newsletter. Whooping cough continues to be a concern. Reno Co, has had several since August. We are keeping track of this.
Community Health	Cynthia	1. No report.
Membership	Michael	1. No report.
Environmental Health	Jack	1. No report.
Administrative	OPEN	1. No report.
Student Voice	Heather	<ol style="list-style-type: none"> A lot of students at conference. Feedback on how they wanted to be involved in KPHA. This was the first time they'd heard about KPHA, even after Heather reaching out to program directors. Possibility to start a FB group for students in KPHA. Becky said Heather should connect with Sonja to get suggestions on reaching other programs. Sonja: these program directors have platforms to reach students, suggested group meet or leveraging the app. Bob: suggests reaching out to all program directors to use their orientation meeting to have KPHA on the agenda.
Strategic Plan	Becky	1. No report.
Other Voices	Board	1. Becky wearing KPHA Pin today in recognition of National Public Health Thank You Day.
Other Business	Board	1. Dec 17 is the next board meeting. 1.
Adjourn		Miranda motioned to adjourn the meeting. Denise seconded. The President adjourned the meeting. 1. Meeting adjourned

Board meeting adjourned: 11:25am

Next meeting:

December 17, 2018, 10:30AM-12:30PM

Kansas Health Institute

212 SW Eighth Ave., Suite 300

Topeka, Kansas, 66603

Conference Call (866) 410-0240, Code: 3470506293

2018 Meeting Schedule

Date	Time	Location
1/22	10AM – 12PM	Kansas Health Institute Little Bluestem Room 212 SW 8th Ave #300, Topeka, KS
2/19	10AM – 12PM	Conference Call
3/19	10AM – 12PM	Medical Society of Sedgwick County Leadership Room 1102 South Hillside, Wichita
4/16	10AM-12PM	University of Kansas Edwards Campus 12600 S Quivira Rd, Overland Park 66213 Room BEST 320
5/21	10AM-12PM	Johnson County Government Room 1015 11811 S Sunset Dr., Olathe
6/18	10AM – 12PM	Medical Society of Sedgwick County Leadership Room 1102 South Hillside St, Wichita
7/16	10AM – 12PM	Salina Public Library Technology Center Conference Room 301 W. Elm Salina, KS 67401
8/20	10AM – 12PM	Johnson County Government Room 1015 11811 S Sunset Dr., Olathe
9/17	10AM – 12PM	Topeka Shawnee County Library Marvin Auditorium 101A 1515 SW 10th Ave., Topeka
10/1	2PM – 4 PM	Hyatt, Wichita (Conference is Oct 2-3)
11/19	10AM– 12PM	Johnson County Government Room 1015 11811 S Sunset Dr., Olathe, KS
12/17	10:30AM-12:30PM	Kansas Health Institute 212 SW Eighth Ave., Suite 300 Topeka, Kansas, 66603

Minutes submitted by: Miranda Steele, Board Secretary

X *Miranda Steele*

Miranda Steele
KPHA Secretary

X

Becky Tuttle
KPHA President