



KPHA BOARD MEETING

Mission: Promoting and Improving Population Health in Kansas

Roll call: 17 present

Name	Jan 22	Feb 19	Mar 19	Apr 16	May 21	Jun 18	July 16	Aug 20	Sep 17	Oct 1	Nov 19	Dec 17
Sonja Armbruster	X	X	NP	X	X	X	X					
Jack Brown	NP	X	NP	X	NP	X	NP					
Molly Brown	X	NP	NP	X	X	NP	X					
Cristi Cain	X	X	X	X	X	X	X					
Kendal Carswell	X	X	X	X	NP	X	X					
Eldonna Chesnut	X	X	X	X	NP	X	X					
Daniel Craig	X	X	NP	NP	X	X	X					
Megan Foreman	X	X	X	X	X	X	X					
Tanya Honderick	X	NP	X	X	X	X	NP					
Debra Kellison	X	X	NP	X	NP	NP						
Gary Martin	NP	X										
Robert Moser	NP	X	X	X	X	NP	X					
Christi Nance	X	X	X	NP	NP	X	X					
Shirley Orr			NP	X	X	X	NP					
Michelle Peterson	X	X	X	X	NP	NP	X					
Gianfranco Pezzino	NP	X	X	X	X	NP	NP					
Heather Poole	X	NP	NP	X	X	X	NP					
Travis Rickford	X	NP	NP	X	NP	NP	NP					
Denise Schuele	X	X	X	X	X	X	X					
Mary Schwartz	X	NP	NP	X	NP	X	X					
Michael Showalter	X	X	NP	NP	NP	X	X					
Brandon Skidmore	X	X	X	X	X	X	X					
Cynthia Snyder	X	X	X	NP	X	X	NP					
Ron Starbuck			X	X	X	NP	X					
Miranda Steele	X	X	X	X	X	NP	X					
Becky Tuttle	X	X	X	X	X	X	X					
Guests	Ruaa (GRA, Assn Manager); Erica Anderson (Conference Chair); Autumn Nance	Shirley Orr; Ruaa Hassaballa (GRA/ Assn Mgr)	Ruaa (GRA, Assn Mgr), Tanya Dorf Brunner (OHK), Ty Kane (WSU), James	Ruaa Hassaballa, GRA (Assn Mgr), Erica Anderson,	Ruaa Hassaballa (GRA, Assn Mgr), Erica Anderson (Conf Chair), Nikki Keene Wood	James Brewster, WSU Conference Planning	Michael Arnold, new GRA; James Brewster, WSU					

	(YMCA Intern)		Brewer (WSU), Christy Cubbage (SKC).	James Brewster (WSU)	(WSU, Awards Cmte)							
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Date: July 16, 2018

Time: 10AM

Location

Salina Public Library
 Technology Center Conference Room
 301 W. Elm Salina, KS 67401
 Conference Call (866) 410-0240, Code: 3470506293

Quorum: [Yes]

Agenda Item	Facilitator	Notes & Meeting Actions	Outcome
Call to Order	Becky	Meeting called to order.	
Determination of quorum	Miranda	A majority (68%) of the Board of Directors, with 17 of 25 Board Members present. Becky introduced Michael during roll call. Michael is the new KPHA Association Manager/GRA from KUMC MPH program.	Quorum determined
Agenda	Becky	Request for additional agenda items. 1. None.	
Approval of Minutes	Tanya	1. Dr. Moser motioned to approve the June 2018 Board meeting minutes; Eldonna seconded the motion. a. Motion carried - No abstainers or dissenters.	Minutes from previous meeting were approved.
Continuing Education for Board	Jack Brown	1. Jack was not present; to be rescheduled.	Becky to reschedule Jack for August, following absences in June and July, or find a replacement facilitator if needed.
Announcements and Sharing	Board	1. Becky shared that she traveled to DC with the Sunflower Foundation Advocacy Fellowship program and met with national-level decision makers and organizations. She also promoted KPHA in her meetings.	
Treasurer's Report	Cristi	1. Re: June 2018 Management Reports 2. First page continues to have statement addressing changes to management report	Review PRINTED REPORT FOR UPDATING MINUTES.

presentation, which we have covered in previous meetings.

3. Page 2 of 7 – Assets, includes the receipt of \$10,000 from Sunflower Foundation for the PH 3.0 initiatives, as well as \$2,800 paid to the vendor for the Annual Run/Walk, used with \$5,000 sponsorship from Sunflower Health Plan.
4. Cristi reports that Support KC recommends a separate category for Restricted funds, to be used should a donor request specific allocation. Cristi asked if anyone had any issues with this. Dr. Moser said that he is in favor, and we should recognize that there could be funds left over that are not spent, which means we'll need a procedure on what to do with those funds that cannot be used toward other expenses.
5. Membership income (line 4000) is up compared to this time last year.
6. Cristi noted the expenses for the GPHC Workforce Assessment report (line 5161)
7. Line 6680 (Misc. expense) is the cost of the 501c3 filing with Sec. of State.
8. Overall, Income is up significantly compared to this time last year.
9. They coded (\$10,000) this way in AR because it is funds we have not received yet.
10. Dr. Moser will be donating to the KPHA 501c3 payments that he is owed for participating on another Board. He asked Cristi to follow up with Support KC on the payment(s).

1. Cristi and Miranda to follow up on Centene donation to KPHA on behalf of Dr. Moser.

President's Report

Becky

1. Public Health 3.0 - \$10,000 received from Sunflower Foundation. Michelle Peterson has returned, and with the grant start date of July 1, planning and implementation can commence.
2. Strategic Planning – Scheduled for next week. Thank you to those who attended and participated in the Pre-Meeting Call. There are not a lot of Board members who can attend the two-day session next week, so we're wondering if more people could attend if it was a 1-day retreat. Becky is requesting that if you were not initially planning to be there, does it help to hold it just one day, either Thurs or Friday? The decision was to hold it Thursday only, from 10am-4pm.
3. KLC grant – need to fill spots by August. Slots are still open, and Becky will send another email to KPHA membership as a reminder about their

1. Let Becky know if you can/cannot attend the July Strategic Planning Meeting in Kansas City. - All
2. Continue to promote leadership training opportunity (KLC grant). – All

opportunity to attend the Leadership sessions at no cost.

4. Administrative Section chair is now vacant – We appreciate Debra Kellison for her work on the Board and for communicating with us about her need to resign. Becky is requesting recommendations for filling this Section Chair position.
 5. KPHA Awards – Thank you everyone for getting the nominations in. Look for next steps on further supporting this awards program from Becky and Nikki.
 6. APHA Conference – Denise and Michelle will both attend. Michelle will be in position to vote on our behalf. Megan thanked them for representing KPHA.
 7. Reminder that we are holding a KPHA Merchandise call on Wed at 4pm. We will talk about developing T-shirts and Cutting boards that we can sell at the conference and throughout the year.
 8. We have scheduled an Exec Cmte call to discuss the upcoming Board Elections, and according to by-laws, we have to get info to the membership 6 weeks before elections. We also have a financial policy that needs to be reviewed. Dr. Moser is scheduling a separate By-Laws Task Force meeting, and that will accompany this larger initiative to share information with membership ahead of the Conference.
 9. Ramada in Topeka – 2019 Conference location. Becky has completed paperwork with James at WSU. We are also working on more sponsorships this year. Developing a 1-pager on the sponsorship benefits. Board members should promote these opportunities with our organizations and other companies.
 10. Becky said there has been discussion about raising the Conference Fees which have remained flat in recent years. If we increase by \$25 (total \$250 for non-member), that would add \$6,000 in Revenue. Conference planning committee reviewed info and approved the price increase. This is something we need to vote on as a Board. Sonja motioned to increase and Michelle seconded. Motion carried - No abstainers or dissenters.
3. Conference Fees will be increased by \$25 for 2018 Annual Conference

Affiliate Representative to Governing Council (ARGC of APHA)	Megan	<ol style="list-style-type: none"> 1. There are opportunities at the APHA Conference to be involved in different exhibits. Let Megan know if you are interested in more information about the conference, and she reminded us that Michelle and Denise are attending on behalf of KPHA this year. 	
Standing Committee Reports			
Policy & Advocacy	Shirley & Sonja	<ol style="list-style-type: none"> 1. Sonja said Becky has worked diligently on our behalf to get funding for the Candidate Forum, and we now have a budget. \$4,500 will be provided by the Kansas Grantmakers in Health. This grant will be used for the facilities and materials. We've secured space on Oct. 1 at the Hyatt (KPHA Conference venue), from 5:30-7pm. Republican candidates signed an agreement that they would only attend debates/panels sanctioned by the Party. We are moving forward with the KHI partnership, holding biweekly meeting. Megan added that Tanya found a MPH student working on their capstone who can help. This will provide us more support staff to make this possible. James asked if this candidate forum needs to be included in conference promotion material, and Sonja is awaiting confirmation on details from the Republican Party. 	
Communications & Website	Becky	<ol style="list-style-type: none"> 1. Becky touted the new design and layout of the KPHA Quarterly newsletter that was issued recently, and thanked both Michael S. and Travis for their work on this. 	
Awards	Becky	<ol style="list-style-type: none"> 1. Becky provided this update in her President's Report (see above). 	
Annual Conference	James	<ol style="list-style-type: none"> 1. Becky attended a presentation on advocacy tracking in DC with the Sunflower Advocacy Fellowship group. She spoke with a representative from the Aspen Institute – there is an opportunity for them to come to KS with a speaker for our Conference. Megan asked – do we have a Google Doc or some other shared document accessible so we can track ideas that we bring back from conferences, to be considered for our KPHA conference planning or for implementation elsewhere? Michael A. and Becky will get it up and running. 2. James said we have a goal to post Registration link and promote it by Aug 7. We are creating a 	<p>Becky and Michael A. to develop and send the link to a shared document where speaker contact info and conference topic ideas can be posted throughout the year.</p>

postcard to highlight opportunities for sponsors and vendors.

Section Chair Reports

Emergency Preparedness

Ron

1. No report

Oral Health

Christi

1. The State will be performing dental screening for two populations this fall (3rd graders and Elders).
2. There is an effort by advocates to get dental providers listed in the group of providers who can provide tobacco cessation counseling and bill for those Medicaid services, as many are already providing this service but not able to get reimbursed. This is per SB 316, which did not leave committee but was made law via Budget Proviso.

Research & Evaluation

Molly

1. Molly will be starting work with SGCO conducting evaluations and formative work on heat mapping/redlining report. This will begin in the next couple weeks.
2. Race Matters Institute came to Topeka June 27 and focused on MCH initiatives and disparities.

Tobacco/Mental Health

Daniel

1. The Kansas Summit for Tobacco Free Recovery will be held on July 24th and 25th in Topeka. The goal for the Summit will be to review the great work that Kansas is doing to address tobacco & behavioral health, identify remaining gaps, and develop a plan to continue making progress in this area.
2. The next Tobacco, Substance Abuse and Mental Health Section call will be on Monday, July 23rd at noon to review the four potential focus areas and narrow them down to the one or two areas the section will work on. The next focus will be identifying the key areas around substance abuse and mental health for our section to work on.

Infectious Disease

Mary

1. No report.

Community Health

Cynthia

1. No report.

Membership

Michael

1. We are working on a new sponsorship postcard card for the conference to submit to Becky and James. I've asked SKC to begin sending membership reports again on regular basis, as we've had people ask about the status of their

		large group/org memberships. Creating a new membership strategic plan, to bolster membership going forward. Will hopefully have something to present at the Strategic Planning meeting next week.	
Environmental Health	Jack	1. No report.	
Administrative	Becky	1. No report.	
Student Voice	Heather	1. No report.	
Other Voices	Board	1. N/A	
Other Business	Board	1. The President noted that the next board meeting is August 20 from 10am-Noon in Olathe at JOCO Gov't Bldg	
Adjourn		Eldonna motioned to adjourn the meeting. Daniel seconded. The President adjourned the meeting.	1. Meeting adjourned

Board meeting adjourned: 11:10 a.m.

Next meeting:

Aug. 20, 10AM-12PM
 Johnson County Government
 Room 1015
 11811 S Sunset Dr., Olathe
 Conference Call (866) 410-0240, Code: 3470506293

2018 Meeting Schedule

Date	Time	Location
1/22	10AM – 12PM	Kansas Health Institute Little Bluestem Room 212 SW 8th Ave #300, Topeka, KS
2/19	10AM – 12PM	Conference Call
3/19	10AM – 12PM	Medical Society of Sedgwick County Leadership Room 1102 South Hillside, Wichita
4/16	10AM-12PM	University of Kansas Edwards Campus 12600 S Quivira Rd, Overland Park 66213 Room BEST 320
5/21	10AM-12PM	Johnson County Government Room 1015 11811 S Sunset Dr., Olathe
6/18	10AM – 12PM	Medical Society of Sedgwick County Leadership Room 1102 South Hillside St, Wichita
7/16	10AM – 12PM	Salina Public Library Technology Center Conference Room 301 W. Elm Salina, KS 67401
8/20	10AM – 12PM	Johnson County Government Room 1015 11811 S Sunset Dr., Olathe
9/17	10AM – 12PM	Topeka Shawnee County Library Marvin Auditorium 101A

		1515 SW 10th Ave., Topeka
10/1	2PM – 4 PM	Hyatt, Wichita (Conference is Oct 2-3)
11/19	10AM– 12PM	Johnson County Government Room 1015 11811 S Sunset Dr., Olathe, KS
12/17	10AM – 1PM	Lawrence location TBD

Minutes submitted by: Miranda Steele, Board Secretary

X *Miranda Steele*

Miranda Steele
KPHA Secretary

X *Becky P. Tuttle*

Becky Tuttle
KPHA President