



KPHA BOARD MEETING

Mission: Promoting and Improving Population Health in Kansas

Date: 1.13.2020

Roll call: 16 present

Name		Jan 13	Feb X	Mar X	Apr X	May X	Jun X	July X	Aug X	Sep X	Oct X	Nov X	Dec X
Position	Name												
President	Daniel Craig	X											
President-elect	Brandon Skidmore	X											
Immediate Past-president	Michelle Simmons	NP											
Treasurer	Cristi Cain	X											
Secretary	Christi Wells	X											
APHA Delegate	Megan Foreman	X											
Director at Large	Denise Schuele (She-lee)	X											
Director at Large	Charlie Hunt	X											
Director at Large	Virginia Barnes	X											
Administrative Section Co-Chair	Kendra Baldrige	X											
Administrative Section Co-Chair	Megan Gottschalk-Hammersmith	X											
Community Health Co-Chair	Cynthia Snyder	X											
Community Health Co-Chair	Sara Millburn	X											
Infectious Disease Section Chair	Sonalli Kurlekar (So-nall-e Kur-lee-car)	X											
Preparedness Section Chair	Ron Starbuck	NP											
Environmental Section Chair	Jack Brown	NP											
Oral Health Section Chair	Vacant												
Research Evaluation Section Chair	Ruaa Hassaballa	X											
Tobacco/MH/SA Section Chair	Vacant												
Quorum: (Yes/No)		Yes											
Ex-Officio	Erica Anderson	X											
Ex-Officio	Sonja Armbruster	X											
Ex-Officio	Eldonna Chesnut	NP											
APHA Board Representative	Eldonna Chesnut												
Policy and Advocacy Committee	Sonja Armbruster												
Communications Committee	Sara Millburn												
Membership Committee	Vacant												
Conference Committee	Megan Foreman/Denise Schuele												
Awards Committee	Nikki Keene Woods	NP											
KPHA Administrator	Angela Bedell	X											
Student Voice	Taylor Mitchell	NP											
Guests		None											

Date: January 13, 2020

Time: 10AM

Location

Kansas Health Institute, Topeka

Agenda Item	Facilitator	Notes & Meeting Actions	Outcome
Call to Order	Daniel	Meeting called to order.	
Determination of quorum	Christi	A majority (82%) of the Board of Directors, with 14 of 17 voting Board Members, was present.	Quorum was determined
Agenda	Daniel	Request for additional agenda items. 1. None	
Approval of Minutes	Daniel	1. Brandon moved to approve the December meeting minutes, Cynthia second, APPROVED.	
Announcements and Sharing		1. No announcements/sharing.	
Treasurer's Report	Cristi	1. With the treasurer position transition, we will vote and approve the financial reports at the February meeting.	
President's Report	Daniel	1. Bylaws Committee: a. Potential recommendation that committee chair and membership chair would be full board positions b. Clean up executive committee language c. Align board structure with Public Health 3.0 d. Discussion on starting date for new board members (after conference vs January 1) e. Charlie Hunt leading committee i. Committee members: Eldonna Chesnut, Daniel Craig, Brandon Skidmore, Christi Wells ii. Will reach out to Jack Brown and Michelle Simmons for their interest on the committee f. Brandon made motion to develop an ad hoc Bylaws	1.

Committee to review and revise KPHA bylaws to be led by Charlie Hunt and include committee members of Eldonna Chesnut, Daniel Craig, Brandon Skidmore, and Christi Wells. Cristi second. Approved.

2. APHA Funding Opportunity – NPHW
 - a. One page proposal due at end of January.
 - b. Angela: could create webpage for NPHW and KPHA efforts – would also meet some larger KPHA goals
 - c. Brandon: could incorporate some advocacy support and highlight public health successes (clean indoor air, increase funding for public health infrastructure)
 - d. Sonja: Would like to think about ways to engage students, liked the idea of students helping with proclamation again
 - e. Virginia: Requirement of the funding is to highlight the All of Us program. Could include link for individuals to participate.
 - f. Daniel will ask APHA if the goal is to highlight NPHW or All of Us program.
 - g. Megan: Are there board members who have the energy and capacity to take on this project?
 - h. Angela is willing to write the application focused on us building a NPHW page on our webpage.
 - i. Sonalli: daily themes for NPHW to engage diverse populations
 - j. Brandon: suggested incorporating that this is our 100 year
 - k. Charlie made motion to apply for the APHA funding opportunity. Second by Virginia. Approved.
3. Board assessment results are back
 - a. We will do a deeper discussion on this in February.
4. Public Health Systems Group
 - a. Charlie made motion to approve KPHA to be a charter member of Public Health Systems Group. Brandon second. Approved.
 - b. We could send a synopsis of group meeting out but not the full meeting minutes.
 - c. Proposed idea of monthly KPHA emails – here are the key

things we're working on, message from president

GRA/KPHA Administration Update	Angela	1. Angela's background is in marketing. She worked for many years at AAFP and is current Executive Director for Kansas City Medical Society. Angela has a team that will also help with our organization. Natalie will be the other main team member.
Affiliate Representative to Governing Council (ARGC of APHA)	Megan	2. No report.
Standing Committee Reports		
Annual Conference	Denise/Megan	1. Have a robust conference committee. First meeting is 8:30-10AM on Wednesday January 27. Let Megan know if you want to be on the committee.
Policy & Advocacy	Sonja	1. No report. 1.
Communications & Website	Sara	1. No report.
Awards	Nikki	1. No report.
Section Chair Reports		
Environmental Health	Jack	1. No report.
Infectious Disease	Sonalli	1. No report.
Tobacco/Mental Health	Vacant	1. No report.
Administrative	Kendra/ Megan	1. No report.
Emergency Preparedness	Ron	1. No report.
Oral Health	Vacant	1. No report.
Community Health	Cynthia/Sara	1. No report.
Membership	Vacant	1. No report.
Research & Evaluation	Ruaa	1. No report.
Student Voice	Taylor	1. No report.
Other Business	Board	1. Membership Analysis - Cynthia

- a. KPHA has 281 active, paid members
 - b. Cynthia created a one pager for the board and a more in-depth document for Angela with potential opportunities
 - c. We may want to look at what smaller organizations/health departments would be able to afford for a membership.
 - d. It may be helpful to shift away from anniversary renewals and change to a set month for all renewals.
 - e. We need to be asking members to 'do' more.
2. Public Health Social Needs Project - Erica
 - a. Donating washers and dryers to schools along with refrigerators for fresh fruit/veggies so kids can take home clean clothes and food
 - b. \$30,000 for project and 5% for fiscal agent
 - c. Needs fiscal agent by end of March
 - d. Would come to KPHA as a donation from Humana
 - e. Each school would probably receive \$5000 if they want washer/dryer/fridge
 - f. Would also want someone to sit on Humana project stakeholder group to represent KPHA
 - g. Erica will compile short proposal for board to review in February
 3. Charlie Hunt will be doing a presentation on marijuana for KPHA on January 21 at 12:00PM.

Adjourn

1. Meeting adjourned

Board meeting adjourned: 11:50am

Next meeting:

February 10, 2020

Minutes submitted by: Christi Wells, Board Secretary

X

Christi Wells

Christi Wells
KPHA Secretary

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X

Daniel Craig

Daniel Craig
KPHA President