



# KPHA BOARD MEETING

Mission: Promoting and Improving Population Health in Kansas

Roll call: Present

Name	Jan 11	Feb 15	Mar 21	Apr 18	Jun 20	July 18	Aug 15	Sep 19	Oct 17	Nov 21	Dec 12
Erica Anderson	X	X	X	X	X	X	X	X	X		
Jack Brown	N/P	X	X	N/P	X	N/P	X	X	X		
Molly Brown	X	X	X	X	N/P	X	N/P	N/P	X		
Daniel Craig	X	X	X	X	X	X	N/P	X	X		
Gianfranco Pezzino	-	X	X	X	X	X	X	X	X		
Megan Foreman	X	X	X	N/P	X	X	X	X	X		
Larry Franken	X	X	X	X	X	N/P	X	X	X		
Tanya Honderick	X	N/P	N/P	X	X	X	X	X	X		
Nikki Keene Woods	X	X	X	X	X	N/P	X	X			
Robert Moser	X	X	X	X	X	X	X	X	X		
Kaitlyn Perry	-	-	-	-	-	-	-	X	X		
Michelle Peterson	X	X	X	N/P	N/P	X	N/P	X	X		
Joey Platt	X	X	X	X	X	X	X	X	X		
Brandon Skidmore	X	X	X	X	N/P	N/P	X	X	X		
Pam Smith	X	X	X	N/P	N/P	X	X	X	X		
Chris Steward	X	X	X	N/P	X	X	X	N/P			
Mark Thompson	X	X	N/P	X	X	X	X	X	X		
Becky Tuttle	X	X	X	X	X	X	X	X	X		
Miranda Steele	X	X	X	N/P	X	X	X	N/P			
Guests	Shirley Orr	Shelby Webb(GRA), Eldonna Chesnut (COA Chair),	Shelby Webb(GRA),	Shelby Webb(GRA), Christi Nance, Shirley Orr	Emma Cooper, ICT Intern, Shirley Orr		Ruaa (GRA)	Ruaa, Eldonna Chesnut, Shirley Orr	Christi Cain		

		John S. Neuberger (APHA Science Board Member)							
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Date: October 17, 2016

Time: 10:00am

Location: Conference Call

Quorum: Yes

Agenda Item	Facilitator	Notes & Meeting Actions	Outcome
Call to Order	Erica	Meeting called to order	
Determination of quorum	Nikki	A majority (84%) of the Board of Directors, with 16 of 19 Board Members present.	Quorum determined
Agenda	Erica	Request for additional agenda items. None were given	-
Approval of Minutes	Nikki	1. Dr. Moser motioned to approve August 2016 Board meeting minutes, Megan seconded the motion. a. Motion carried - No abstainers or dissenters	Minutes from previous meeting were approved.
Announcements and Sharing	Board	1. Becky wished everyone who supervises staff a Happy Boss's Day! 2. Brandon has started his new position with the Sunflower Foundation.	-
Treasurer's Report	Larry	1. Reviewed financials, reports still include a positive trend. a. Still reviewing expenses from the Conference. b. Mark and Larry will follow up with James at WSU regarding the \$1400 from last year. c. Larry mentioned no change from the funds with the Governor's Public Health Conference. d. \$8500 was brought in from membership dues in September. For a January – September comparison, up \$5000 compared to last year (2015) from membership dues. e. Larry provided a general overview of the financial report, highlighting expenses from the Conference, GA position, credit card fees, website	-

		updates, conference call line, etc.	
President's Report	Erica	<p>1. Thank you to everyone for their flexibility in making today's Board Meeting a conference call.</p> <p>2. Thank you to everyone for making the 2016 Conference so successful and a special thank you to Mark. Many have said it was the best Conference ever.</p> <p>3. Nikki has resigned her position as Secretary of the KPHA Board. If anyone is interested in being Secretary, please let Erica, Dr. Moser or Becky know. Becky will reach out to someone who expressed interest in serving on the KPHA Board at the Conference.</p> <p>4. Emergency Preparedness Committee Chair was filled. Erica indicated that all new Board Chair positions transitioning onto the Board will occur in January. The Emergency Preparedness Committee Chair position will begin immediately, since the position is currently vacant.</p>	1. Recruit for Secretary position
Affiliate Representative to Governing Council (ARGC of APHA)	Tanya	<p>1. APHA Conference: October 29-November 2 meeting in Denver; please let Tanya know if you are attending any of the Kansas-related events in Denver. Affiliate Day and New Leader Orientation is Saturday, October 29 at 8:00am to 2:00pm. Please let Tanya know if you will be planning to attend so that Kim Moore can order enough refreshments for everyone.</p> <p>2. Council of Affiliates Awards Reception is on Saturday, October 29 from 6:30 to 8:00pm. Again, please let Tanya know if you are planning to attend.</p> <p>3. Sunday, October 30, there is an Intersectional Council and Council of Affiliates Joint Meeting. There is a Candidate Forum on Monday, October 31 from 7:00 to 10:00am.</p> <p>4. National Public Health Week 2017 April 3-9.</p> <p>5. MINK April 18 and 19 at KUMC Kansas City. MINK had a call last week and it sounds like everyone has had successful Conferences.</p>	1. Let Tanya know if you will be at APHA in Denver.
Standing Committee Reports			
Public Health Policy & Advocacy	Megan	<p>1. Should KPHA draft a MOU with Oral Health Kansas to help assist with tracking legislation during the upcoming legislative session. Perhaps a weekly Bill Tracking Sheet. KPHA would need to determine a reasonable fee. The tracking would not just be oral health issues, but health issues in general. Dr. Moser made the motion for a draft of the scope of work and amount of the budget in the MOU with Oral Health Kansas that will be presented to the KPHA Board prior to any commitment made. The scope of work will just occur during the months of the legislative</p>	1. Megan will proceed and share a draft MOU and budget at the November Board Meeting.

	<p>session. Tanya seconded the motion. Motion carried - No abstainers or dissenters.</p> <p>2. Becky mentioned the Midwest Academy Trainings on Advocacy in Wichita and Kansas City.</p>	
Communications	<p>1. No report, but Miranda will provide a robust update next month on future communication plans.</p>	1. Report from Miranda at November Board Meeting
Annual Conference	<p>1. Becky provided an update on the 1<sup>st</sup> Annual KPHA Walk/Run. Becky thanked the Planning Committee and the KPHA Board for the support and being willing to try something new and exciting!</p> <p>2. Mark mentioned that we don't have final financial updates, but we did come in under budget for catering.</p> <p>3. The re-vamped schedule worked very well, including moving the Awards Ceremony and the Year in Review. Also glad so many participants attended the final keynote.</p> <p>4. The self-care component was great and should continue.</p> <p>5. The Walk/Run was a great event and provided new energy for KPHA.</p> <p>6. The Exhibitor space is limited, but we were able to make it work.</p> <p>7. The facility was wonderful and should be considered in future events in Wichita. Daniel did mention that speakers could be heard from other rooms during the break-out sessions.</p> <p>8. October 10<sup>th</sup>-11<sup>th</sup> 2017, next KPHA Annual Meeting in Manhattan, Kansas.</p> <p>9. Salina is being considered for 2018, at Hilton Garden Inn.</p>	1.-
Awards	<p>1. Thank you everyone who assisted, made nominations and a special thanks to Chris for taking photos.</p> <p>2. As Becky is President Elect, this is her last year as Awards Chair. It would be ideal to have someone work with her this year, to be able to assume to role as Awards Chair in 2018.</p>	1. -
Membership	<p>1. No report</p>	
Student Voice	<p>1. Working on campus carry policy and assessing interest of student conference attendees. MPH student who is interested in this topic and Joey will be working with her and have her present at the November Board Meeting.</p> <p>2. Joey thanked the Board for allowing a student table during exhibitor time (day 1)</p>	1. Joey will have a student present at the November

		Board Meeting.
Other Voices	Board	<p>and time to discuss during section meeting (day 2 of conference).</p> <p>1. Nov 21<sup>st</sup> is National Public Health Thank You Day – Wichita has some example activities. The Sedgwick County NPHTYD Planning Committee has asked Dr. Moser to draft a letter to the editor that can be shared across the state. Please contact Becky if you would like to have her share any of their ideas and plans.</p>
Other Business	Board	
Other Business	Board	<p>1. Dr. Moser presented an updated on the Plan4Health grant partnership. KPHA provided a letter of support and commitment to work with the Kansas Chapter of the American Planning Association (APA), regarding the Plan4Health grant opportunity as this project would serve as a capacity-building opportunity for integrating active living, public health, and planning in Kansas. We should have updates regarding the grant in January.</p> <p>2. KPHA asked if Board members were aware of who should be the KHF contact person in the future. Becky mentioned that Carolyn Williams has provided assistance at this point on other projects. The Board will await a new contact person at KHF and try to remain connected, specifically in regards to advocacy efforts.</p> <p>3. Ruaa is going to draft a Year of Review Annual Report. More to come.</p>
Adjourn	Mark motioned to adjourn, Brandon seconded the motion. Motion carried - No abstainers or dissenters	Adjourned

**Board meeting adjourned: 11:04am**

**Next meeting:**

November 21, 2016

10:00am- 12:00pm

Johnson County Health Department

Room 1015

11811 S Sunset Drive

Olathe, Kansas

**2016 Meeting Schedule**

<b>Date</b>	<b>Time</b>	<b>Location</b>
1/11	10AM – 12PM	Shawnee County Library Marvin Auditorium 101A 1515 SW 10th Ave. Topeka, KS
2/15	10AM – 12PM	Conference Call
3/21	10AM – 12PM	Sedgwick County Health Department Large Conference Room 1900 E 9th St N. Wichita, KS 67214
4/18	10AM – 12PM	Shawnee County Library Marvin Auditorium 101A 1515 SW 10th Ave. Topeka, KS
5/16	-	none
6/20	10AM – 12PM	Medical Society of Sedgwick County Leadership Room 1102 South Hillside St Wichita
7/18	10AM – 12PM	Shawnee County Library Marvin Auditorium 101A 1515 SW 10th Ave. Topeka, KS
8/15	10AM – 12PM	Conference Call
9/19	2-4PM Annual Conference	DoubleTree by Hilton Wichita Airport 2098 Airport Road Wichita, KS
10/17	10AM – 12PM	Shawnee County Library Marvin Auditorium 101A 1515 SW 10th Ave. Topeka, KS
11/21	10AM – 12PM	CHANGED TO CONFERENCE CALL ONLY! Johnson County Department of Health and Environment Room 1015 11811 S Sunset Dr., Olathe, KS

12/12	10AM – 1PM	Lawrence TBD
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Minutes submitted by: Becky Tuttle, Community Health and Awards Committee Chairs/President Elect, filling in for Secretary.

*Becky Tuttle*

October 17, 2016

X

Nikki Keene Woods  
KPHA Secretary

X *Erica Anderson*

Erica Anderson  
KPHA President

