



KPHA BOARD MEETING

Mission: Promoting and Improving Population Health in Kansas

Roll call: 14 Present

Name	Jan 11	Feb 15	Mar 21	Apr 18	May -	Jun 20	July 18	Aug 15	Sep 19	Oct 17	Nov 21	Dec 12
Erica Anderson	X	X	X	X		X	X					
Jack Brown	N/P	X	X	N/P		X	N/P					
Molly Brown	X	X	X	X		N/P	X					
Daniel Craig	X	X	X	X		X	X					
Mary T. Hynek	X	X	X	X		X	-	-	-	-	-	-
Gianfranco Pezzino	-	X	X	X		X	X					
Megan Foreman	X	X	X	N/P		X	X					
Larry Franken	X	X	X	X		X	N/P					
Tanya Honderick	X	N/P	N/P	X		X	X					
Nikki Keene Woods	X	X	X	X		X	N/P					
Robert Moser	X	X	X	X		X	X					
Michelle Peterson	X	X	X	N/P		N/P	X					
Joey Platt	X	X	X	X		X	X					
Laura Ross	N/P	X	N/P	-		N/P	-	-	-	-	-	-
Brandon Skidmore	X	X	X	X		N/P	N/P					
Pam Smith	X	X	X	N/P		N/P	X					
Chris Steward	X	X	X	N/P		X	X					
Mark Thompson	X	X	N/P	X		X	X					
Becky Tuttle	X	X	X	X		X	X					
Miranda Steele	X	X	X	N/P		X	X					
Guests	Shirley Orr	Shelby Webb(GRA), Eldonna	Shelby Webb(GRA),	Shelby Webb(GRA), Christi		Emma Cooper,						

		Chesnut (COA Chair), John S. Neuberger (APHA Science Board Member)	Nance, Shirley Orr	ICT Intern, Shirley Orr				
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Date: July 18, 2016

Time: 10:00 am

Location: Topeka

Quorum: Yes

Agenda Item	Facilitator	Notes & Meeting Actions	Outcome
Call to Order	Erica	Meeting called to order	
Determination of quorum	Miranda	A majority (51%) of the Board of Directors including the President or President-Elect shall constitute a quorum at any meeting of the Board of Directors	Quorum determined
Agenda	Erica	Request for additional agenda items	Removed Ruaa's introduction since she doesn't start as KPHA manager until next month.
Approval of Minutes	Board	1. Mark motioned to approve June 2016 Board meeting minutes, Gianfranco seconded the motion. a. Motion carried - No abstainers or dissenters	Minutes from previous meeting were approved.
Announcements and Sharing	Board	1. Tanya: Ellen Averett's mom passed away – Tanya brought a card for signatures. 2. Mark: Latest on Brandon – As of a week ago, he was still at his brother's house in KC to be closer to the hospital. Jane Shirley was in contact with him; reported he is regaining his appetite.	-
Treasurer's Report	Erica	1. Review financials enclosed in meeting material. On Friday, we were able to resolve the \$1,400 owed to us by WSU from last year's conference. We're also acquiring uncollected registration dues. With \$1,099 – two options, we can add to funds of upcoming conference, but we opted to have funds transferred now to have visibility of it. Results is a \$15,614 change. Total assets \$161,000. A/P. For accepting credit	-

cards, we're still looking at PayPal, but it's not a service our vendor provides; PayPal should reduce the cost associated with CC transactions. PayPal charges one fee instead of the different fees the banks use based on the type of card carrier. We will need a year's average to see the cost savings. We can switch over at any time. All were in favor of this transition to a new CC vendor. Tanya talked about Membership – KUMC's membership is in the process of being paid and so is K-State's. She was encouraged by this. Erica said JOCO's membership was paid in the past 10 days. Regarding the GRA position, KUMC had previously picked up the cost of the fringe benefits, but KPHA needs to start picking up this cost. It's \$464/biweekly, but it's increasing to \$469.30.

Mark: Since it shows we lost \$8k... thinking that under institutional membership showing \$9k between Jan-June last year, at one point \$3k we rec'd from the health foundation for the manual was misappropriated as a membership. So we're not that far behind in memberships. SKC rec'd notification from the State that we owed State taxes, and we have decided to pay it while appealing. Erica made a note that the phone charge is now just the monthly Conf Line since we don't have a phone anymore. There are options for free Conf lines, though they are not toll free.

President's Report Erica

1. Erica: Need to approve KPHA budget. Went ahead and made changes to show our telephone is now our Conf line; membership expenses – dues increase; sponsored APHA \$500 (added to budget in case we want to do it again next year); nothing else has changed since last month.

2. Recruiting for two vacant positions – emergency preparedness chair and membership chair. Mary T accepted a position with Benedictine College, so she is leaving the KPHA Board. We need to take a look at the duties of membership chair to see if it needs to be restructured. Michelle mentioned Sonja Jordan would be a good candidate for the emergency preparedness chair now that she is back in the area.

Affiliate Representative to Governing Council (ARGC of APHA) Tanya

1. Important dates: Join APHA if not already; Revenues for APHA are lagging so they talked about 4 major areas of membership in order to boost involvement; ASPPH: looking at creating a membership category for APHA student memberships.; with annual meeting (Denver) looking at live components from people who cannot be there in person; Reviewing bylaws and communication of them; policy updates need to happen – auto-archiving process so policies can come up regularly for review; nominations for open positions on the board. Oct 30-Nov 2 meeting in Denver;
2. MINK will have dinner on Friday evening, planned by MOPHA; affiliate day Oct 29; Kansas dinner on Monday (Halloween) and Tanya will plan. NPHW for 2017 April 3-9,

1. Called to vote: no opposition.
2. Michelle will see if Sonja is interested in emergency preparedness chair.

1. Anyone interested in helping plan MINK Conference 2017 please contact Tanya.
- Register for APHA 2016 Annual Meeting and book lodging/housing.

we are planning regional MINK meeting April 18-19 in Kansas. Midwestern Public Health Training Center could be held in conjunction. Will use KUMC for MINK mtg.

Standing Committee Reports

Public Health Policy & Advocacy	Megan	1. Confirmed that we were not going to have the candidate town hall as part of the conference. Tanya added: Alliance for a Healthy KS, she attended the last meeting – there was a good turnout, a lot of candidates there. Noting that it’s important to have a presence at their meetings around the state. Mark: What other orgs were represented? St Luke’s, JOCO Mental health, health partnership for JoCo, individual testimonials. Tanya will provide information on upcoming meetings.	1. Tanya to forward future meetings dates for Alliance for a Healthy Kansas.
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Membership	Mary T	1. None. Need new membership committee chair.	
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Communications	Miranda	1. Update on video project – Miranda spoke this morning with a local videographer (Tom Hipp) who can do the job for us within budget. Erica wants to get photos from LHD projects, not only for the video project but also for the slide show at the conference. Highlight – Tobacco 21 on state line; challenges in Wichita. Pam will send out a copy of the work Tom has done for OHK. Erica: Footage of award recipients; because Year in Review will occur after we announce awards. We can create YouTube account to use excess video clips. Embed the clips in the KPHA website. Becky can support financially if needed.	1. Miranda will confer with Erica to finalize video topics then send out a call for interviewees. Looking at one or two dates in August for the filming.
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Awards	Becky	1. 17 nominations for variety of awards; praised awards committee. We have one of the best slate of awardees. Here is the awards slate: Policy Maker – Mayor of KCK and Mayor of KCMO; Virginia Lockhart award – Karla Stenzel; Jane Addams award - Kendra Baldrige; Corporate Service - Wichita Eagle; Dorothy Wooden award – Janice Goedeke; Special Service – Debbie Nickels; Crumline award - Dr. Pezzino. Request for motion to approve: Mark moved, Tanya seconded. President’s award: doesn’t need board approval.	1. Becky will start notifying awardees and draft a news release.
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Annual Conference	Mark	1. Advocating for the Health of all Kansans – Conference Theme, September 20-21, 2016. 2. Sept 19 – Board meeting on day before conference. Time TBD, but in the afternoon. 3. Tried to arrange a town hall/candidate forum/PH 3.0, but it was determined we didn’t need to take on too much. Becky can release the Leadership Center booking. 4. Keynote speakers have been confirmed. 5. James from Conference Planning office – 40 registrations – good this early on. Brochure is online. 6. Emphasizing self-care for PH Professionals – attendees will participate in a self-care pledge on the wall (enter in prize drawing provided by Humana).	
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		<p>7. Moving minutes/activity breaks – There will be YMCA passes acquired by Becky to be used by conference attendees while in town. Also a “wi-fi free” relaxation room. Board would facilitate relaxation room. Trainers in Let’s Move KS Schools, MPH students, etc. to lead activity breaks.</p> <p>8. Becky: Walk/Run – at the airport, start and end at Doubletree; hangar open for after party, Via Christi will help promote.</p>	
Website	Tanya	<p>1. Joint APHA membership info needs to be taken down. Cam talked about changes to Wild Apricot mobile app, and we need to research capabilities to see if we can launch ahead of the conference. Comment: Need to update the running banner with new photos.</p> <p>2. Erica – Note about Mary T no longer on the Board, so help promote membership. KPHA run/walk will hopefully increase awareness.</p>	
Student Voice	Joey	<p>1. New school year, looking to working with new class at different universities. Opportunity to create an online network with PH students. Share KPHA news with them and hold a forum on the issues. Also maybe an opportunity for students to meet at the conference.</p>	
Other Voices	Board	1. -	
Other Business			
Other Business	Board	<p>1. Tanya – KPHA signed an MOU several years ago with KUMC Preventive Medicine, and that has expired. Hope to get a new one. Erica to expect the proposal.</p> <p>2. Also – There is a Kansas PH Grand Rounds on Zika readiness to be presented by Charlie Hunt, et al. KUMC can provide CE units. KPHA has opportunity to sponsor Grand Rounds on Aug 2.</p>	1. –
Adjourn		Gianfranco motioned to adjourn, Mark seconded the motion. Motion carried - No abstainers or dissenters	Adjourned

Board meeting adjourned: 11:32 AM

Next meeting:

Johnson County Department of Health and Environment
Room 1015
11811 S Sunset Dr.
Olathe, KS

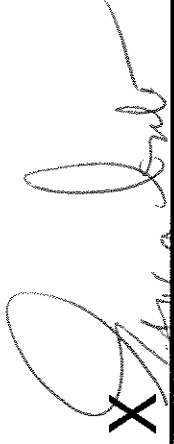
2016 Meeting Schedule

Date	Time	Location
1/11	10AM – 12PM	Shawnee County Library Marvin Auditorium 101A 1515 SW 10th Ave. Topeka, KS
2/15	10AM – 12PM	Conference Call
3/21	10AM – 12PM	Sedgwick County Health Department Large Conference Room 1900 E 9th St N. Wichita, KS 67214
4/18	10AM – 12PM	Shawnee County Library Marvin Auditorium 101A 1515 SW 10th Ave. Topeka, KS
5/16	-	none
6/20	10AM – 12PM	Medical Society of Sedgwick County Leadership Room 1102 South Hillside St Wichita
7/18	10AM – 12PM	Shawnee County Library Marvin Auditorium 101A 1515 SW 10th Ave. Topeka, KS
8/15	10AM – 12PM	Johnson County Department of Health and Environment Room 1015 11811 S Sunset Dr., Olathe, KS
9/19	TBD Annual Conference	DoubleTree by Hilton Wichita Airport 2098 Airport Road Wichita, KS
10/17	10AM – 12PM	Shawnee County Library Marvin Auditorium 101A 1515 SW 10th Ave. Topeka, KS
11/21	10AM – 12PM	Johnson County Department of Health and Environment Room 1015 11811 S Sunset Dr.,

12/12	10AM – 1PM	Olathe, KS Lawrence TBD
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Minutes submitted by: Nikki Keene Woods, KPHA Secretary.

Nikki Keene Woods
KPHA Secretary


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Erica Anderson
KPHA President

