

**Kansas Public Health Association Board Meeting
May 29, 2009 10:00 am**

Member	J	F	M	A	M	J	J	A	S	O	N	D
Anderson, Sheri	X			X	E							
Armbruster, Sonja	X	X	X	X	X							
Averett, Ellen					X							
Baugher, Debbie	X	X	X	X	X							
Chestnut, Eldonna	X	X	X	X	X							
Davis, Aaron	X	X		X	X							
Frazier, Linda	X	X		X	X							
Goedeke, Janis	X	X	X	X	X							
Graham, Annette	X	x		X								
Heim, Nicole	X	X	X	X	X							
Henke, Heather	X	X			E							
Kalas, Ed	X											
Katz, Jamie	X		X	X								
Mitchell, Barbara	X	X	X	X	X							
Orr, Shirley	X	X	X		X							
Rice, Diana	X	X	X	X	X							
Schwartz, Elaine	X	X	X	X	E							
Shiple, Caron	X	X	X									
Stottlemire, Marvin	E	X		X	X							
Wetta-Hall, Ruth	X	X	X		X							

Minutes recorded by R. Wetta-Hall

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Item	Discussion	Action	Responsible Person	Due Date
I. Introductions II. Determination of Quorum III. Agenda Approval IV. Approval of minutes	Called to order at 10:05 a.m. 9 board members present	Approved Approved Approved	Sonja Sonja Sonja	
I. Financial Report Review	The two financial reports were reviewed with no questions posed. KPHA is operating at a loss with approximately eight months of operating expenses after June 2009. A meeting of the executive committee will be called prior to June board meeting to discuss potential solutions to fiscal concerns.		Linda	
II. Crumbine Club Proposal	Voluntary contribution project for the KPHA members called "The Crumbine Club". Contributions would be tax deductible. Donor names will be posted on the KPHA website. Marvin provided a draft letter explaining the program that can be used for the "ask". Each board member (17 total) will take an equal number of members and send an "ask" letter via email. Also, "ask" will be incorporated in the fall conference.	Replace existing donor page on web site with Crumbine Club. Ensure that letter acknowledging donation is sent for tax proof.	Elaine and Nicole	
III. Statutes and regulations as member benefit	Was moved and approved that statutes and regulations manual be offered as a member benefit with no associated charge.		Sonja	

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<p>IV. Grants Submitted & pending</p>	<p>Nicole has submitted four grants within the first quarter of the year. KHF was not funded. Awaiting word on the Walmart (training on “My Family Health Portrait”) by 6-3-09, RWJ letter of intent (research interlocal agreements) by 7-13-09. The budget for each of these grants exceeded \$100,000. The Sunflower Foundation grant would support board development and was approximately \$8,000. Nicole also reported on her research into pharmaceutical funding. Bayer may be a potential funder as they are interested in workforce development</p>		<p>Nicole and Elaine</p>	
<p>V. Grant procedure</p>	<p>A draft grant procedure was reviewed with the intent to better inform board members about the grants that are being sought by KPHA. After discussion, members present agreed that suggestions to the procedure could be submitted and the procedure would be revisited at the next board meeting.</p>		<p>Sonja and Nicole</p>	
<p>VI. Conference Committee Report</p>	<p>Eldonna reviewed conference plans and all that has been accomplished with the conference. Selections for the 18 breakout sessions have been made. The agenda is complete. If SIG chairs have any additions to the agenda, they should submit by first week of June. June 15 is the target date for the brochure to be disseminated. The keynote speaker and funding to support his presentation have been finalized. Eldonna created a new form that will collect sponsors’ information for KPHA.</p>		<p>Eldonna</p>	

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VII. Legislative Action & Issues/ Forum planning	Committee to be formed in the coming months.		Marvin/Sonja	
VIII. Public health infrastructure strategic issues	As a follow-up to the request from Senator Barnett regarding the status of public health infrastructure, a joint effort (co-chaired by KPHA, KAHLD and KDHE) has formed and is in the planning stages to meet Sr. Barnett's request. See attached document for additional details.		Elaine	
IX. Committee Reports	<ul style="list-style-type: none"> • Public Health Connections received 5,000 hits last month. Eldonna will submit for June. • Ellen reported that Kansas representation in the APHA survey was low. • A committee was formed to discuss ways to better assess SIG needs. Heather, Eldonna, Ellen and Ruth will meet to develop a plan in time for the fall conference. Will discuss whether any questions from the APHA survey should be incorporated into member survey at the fall business meeting. 		Heather, Eldonna, Ellen, Ruth	
X. New KHI study	Will be announced on June 1. Provides county and regional level information on 31 health indicators.		Sonja	
XI. By-Laws edit / approval	Changes to by-laws as written by John Davis, Heather and Elaine were reviewed. See attached document. The changes were approved and will be submitted for review by the general membership prior to the fall conference business meeting.		Heather	

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XII. Sanofi infectious disease report	No report. Sheri could not attend the meeting. Will be scheduled for June meeting.		Sheri	
XIII. APHA grant and travel in May	Elaine and Heather attending meeting regarding APHA grant and will report next meeting.		Elaine	
XIV. Read to a Preschooler program	This year a health book on physical activity was chosen for this program. Barbara and Linda volunteer to lead efforts to promote participation among KPHA membership. Was suggested they contact Wichita Public Library for participation in the fall conference.		Barbara and Linda	
XV. Strategic Plan retreat	A report on progress on strategic objectives will be developed to be reported at the fall conference. Please review your schedules and identify preferred dates for a planning retreat. The regularly scheduled meeting (October 22) was offered as a potential date. Ruth will poll board members and report in June.		Sonja and Ruth	
XVI. Executive Director Report	Report was reviewed. The public health infrastructure plan has consumed much of her time.		Elaine	
XVII. Adjourn	Adjourned at 11:52 a.m.		Sonja	