

**Kansas Public Health Association Board Meeting  
June 25, 2009 10:00 am**

<b>Member</b>	<b>J</b>	<b>F</b>	<b>M</b>	<b>A</b>	<b>M</b>	<b>J</b>	<b>J</b>	<b>J</b>	<b>A</b>	<b>S</b>	<b>O</b>	<b>N</b>	<b>D</b>
Anderson, Sheri	X			X	E	X							
Armbruster, Sonja	X	X	X	X	X	X							
Averett, Ellen					X	X							
Baugher, Debbie	X	X	X	X	X	X							
Chestnut, Eldonna	X	X	X	X	X	X							
Davis, Aaron	X	X		X	X	X							
Frazier, Linda	X	X		X	X	X							
Goedeke, Janis	X	X	X	X	X	X							
Graham, Annette	X	x		X		X							
Heim, Nicole	X	X	X	X	X	X							
Henke, Heather	X	X			E	X							
Kalas, Ed	X												
Katz, Jamie	X		X	X		X							
Mitchell, Barbara	X	X	X	X	X	X							
Orr, Shirley	X	X	X		X	X							
Rice, Diana	X	X	X	X	X	E							
Schwartz, Elaine	X	X	X	X	E	X							
Shiple, Caron	X	X	X			X							
Stottlemire, Marvin	E	X		X	X	X							
Wetta-Hall, Ruth	X	X	X		X	X							

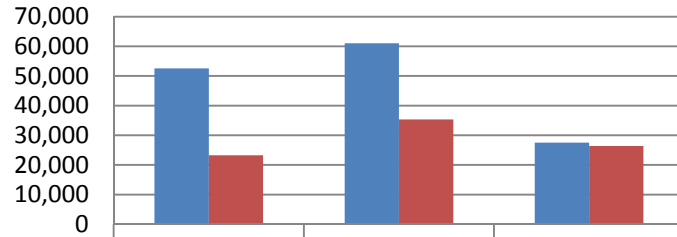
Minutes recorded by R. Wetta-Hall

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Item	Discussion	Action	Responsible Person	Due Date
I. Introductions II. Determination of Quorum III. Agenda Approval IV. Approval of minutes	Called to order at 10:35 a.m. 14 of 16 board members present	Approved  Approved  Approved	Sonja  Sonja  Sonja	
<b>I. Webinar demo</b>	Rescheduled for next month			
<b>II. Financial Report Review</b>	<p>The two financial reports were reviewed with no questions posed. KPHA is operating at a loss with approximately eight months of operating expenses after June 2009. A meeting of the executive committee will be called prior to June board meeting to discuss potential solutions to fiscal concerns.</p> <p>Executive Board met to discuss financial situation. Grant income report: past funders were reviewed. Conference support from KHF has been substantial.</p> <p>Dues and fall conference            Expenditures for conference            Net gain</p> <p>2006-7 approx \$62,000, 2008 \$34,900.            Conference expenses were discussed using WSU group to support the conference (AV, registration, printing duties).</p>		Linda	

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**KPHA Fall Conference  
Revenue vs Expenses by Year**



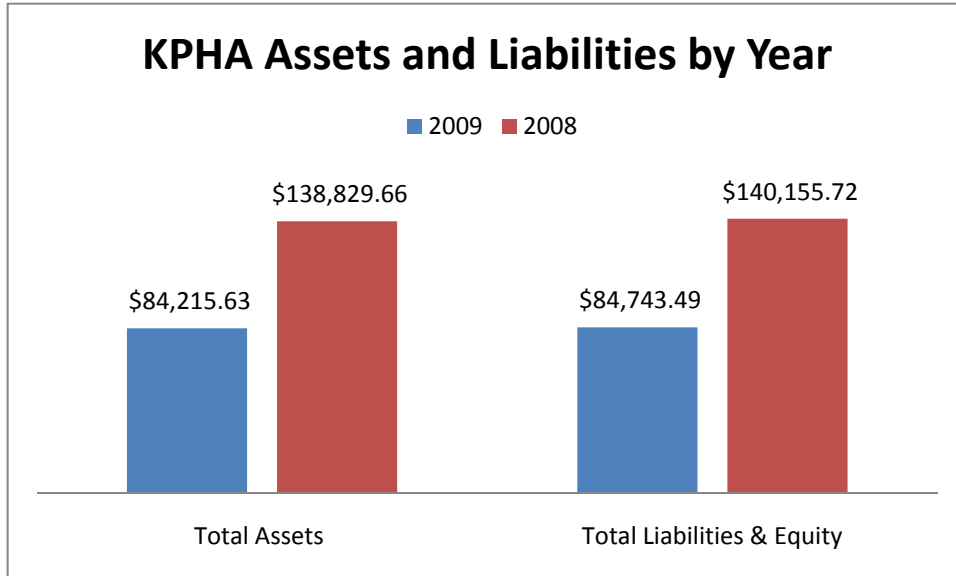
■ Revenue	52,563	61,046	27,500
■ Expenses	23,281.26	35,354.54	26,369.07

**KPHA Fall Conference  
Net Gain by Year**



■ Gain	29,282	25,691	1,131
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<b>III. Fredrickson Scholarship</b>	<p>Shirley reported attempting to contact Doren's family regarding funds and how they would like to see it spent.</p> <p>Marvin reported there had been a previous scholarship fund. Facts surrounding this previous scholarship fund unknown.</p>	<p>Shirley will f/u with Doren's parents.</p> <p>Investigate what other affiliate organizations are doing.</p>		
<b>IV. Crumbine Club Proposal</b>	<p>Voluntary contribution project for the KPHA members called "The Crumbine Club". Contributions would be tax deductible. Donor names will be posted on the KPHA website.</p>	<p>Waiting for on-line payment options to be established.</p>	<p>Elaine and Nicole</p>	

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	Marvin provided a draft letter explaining the program that can be used for the “ask”. Each board member (17 total) will take an equal number of members and send an “ask” letter via email. Also, “ask” will be incorporated in the fall conference. Marvin will contact faculty in KC.			
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Item	Discussion	Action	Responsible Person	Due Date
<b>V. Grants submitted &amp; pending</b>	Grant funded by Sunflower Foundation to fund board governance training (role expectation) in November. Eldonna recommends contacting Leadership Center.	Bravo Nicole! Sonja, Elaine and Nicole are working to identify a consultant.	Nicole and Elaine	
<b>VI. Conference Committee Report</b>	<p>Eldonna reported being frustrated with WSU group’s staying on top of conference needs. Brochure has gone to print. July 3 the registration brochure will be available.</p> <p>KHF emailed Eldonna requesting 45 minute session to meet with membership. (around KHF’s interests clean air smoking).</p> <p>Poster session: Winners in previous years have had APHA conference expenses paid (approximately \$2,000). Awards for best practitioner, faculty, student winners. Poster session scheduled 1.5 hours.</p> <p>Perhaps define expectations when award won (participation at conference). Invite winners to</p>		Eldonna	

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	<p>present at following year's conference.</p> <p>Will retain current structure pending additional discussion.</p> <p>Fitness challenge being coordinated by SCHED. Questions about Business meeting from members. Eldonna will include information regarding what occurs in meeting in brochure to encourage greater attendance.</p>			
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Item	Discussion	Action	Responsible Person	Due Date
<b>VII. Legislative Action &amp; Issues/ Forum planning</b>	Phone call today. Need to identify priorities for membership survey. Consider the APHA priorities.		Marvin/Sonja	
<b>VIII. APHA educational trip</b>	<p>Heather and Elaine reported on their trip to APHA meeting. Learned more between the sessions than in the sessions. Several sessions were of interest: (1) CapWiz expenses were variable across affiliates; (2) On-line community discussion was positive; (3) membership development (how to get them and keep them) was interesting; (4) strategic planning; and (5) mentorship; (6) how to raise funds to support organization.</p> <p>See executive director's report for greater detail. Forms are on-line at APHA website.</p>			

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<b>IX. Grant funded</b>	Grant funded by Sunflower Foundation to fund board governance training (role expectation) in November. Eldonna recommends contacting Leadership Center.	Bravo Nicole! Sonja, Elaine and Nicole are working to identify a consultant.		
<b>X. Orientation manual</b>	On-line orientation manual report provided by Linda. See report at end of minutes.	informational		
<b>XI. Sanofi infectious disease report</b>	No report. Sheri could not attend the meeting. Will be scheduled for June meeting.		Sheri	
<b>XII. Executive Director Report</b>	Report was reviewed. Please see ED's report. Governor's Conference scheduled for April 26-28 conference next year. Current number of KPHA members is 749. Newsletter will be circulated in August.		Elaine	
<b>XIII. Adjourn</b>	Adjourned at 11:52 a.m.		Sonja	

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Kansas Public Health Orientation Manual Satisfaction Survey:  
reported by Linda Frazier

Did the manual meet your expectations? Likert scale **4.45**

Did the manual provide you with new information? Likert Scale **4.3**

Which section of the manual had the most informative material for you? Short Answer

**Gov. – 13**

**History – 1**

**Performance Standards– 15**

**Public Health Accountability – 16**

**Not App. - 10**

Which section of the manual had the least informative material for you? Short Answer

**Gov. – 3**

**History – 1**

**Performance Standards – 1**

**PH Services – 3**

**What is PH – 4**

**Not App - 10**

What suggestions for improvement, modification or additions do you have for the manual? Short Answer

**Addition of PH Partners that perform Food Safety and Env. Health: Dept. of Ag, Ks Env. Health Assoc., Ks Joint Comm. For the Credentialing of Sanitarians.**

Will you apply what you have learned from the manual to your public health practice? (Likert Scale) **4.4**

Would you recommend this manual to others? (Likert Scale) **4.55**

How could this manual best be marketed to the public health workforce? (Short answer)

**e-mail on list serves, handouts and conferences, KRHIS notice that manual available on KS-TRAIN, Use as tool integrated into CPH & KPHLI, Use in Intro to PH info for health workers at clinics, LHD, and other PH Providers.**

Would you attend a live training covering this material? (Likert Scale) **3.25**

Would you take an online course covering all or parts of the material from the manual? (Likert Scale) **3.95**

General Comments:

**Contents should be more complete to represent the total PH picture in KS.**

- The Env. Section from KDHE – EPA, and Env. PH is incomplete or missing.**
- This tool should be encouraged for all new PH workers and for BOH.**