

**Kansas Public Health Association Board Meeting
January 22, 2009 12:00 pm**

Member	Present	Absent	Excused
Anderson, Sheri	X		
Armbruster, Sonja	X		
Averett, Ellen			
Baugher, Debbie	X		
Chestnut, Eldonna	X		
Davis, AAron	X		
Frazier, Linda	X		
Goedeke, Janis	X		
Graham, Annette	X		
Heim, Nicole	X		
Henke, Heather	X		
Kalas, Ed	X		
Katz, Jamie	X		
Mitchell, Barbara	X		
Orr, Shirley	X		
Rice, Diana	X		
Schwartz, Elaine	X		
Shiple, Caron	X		
Stottlemire, Marvin			X
Wetta-Hall, Ruth	X		

Minutes recorded by R Wetta-Hall and N Heim

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Item	Discussion	Action	Responsible Person	Due Date
I. Determination of Quorum	Called to order at 10:10 a.m.	Approved	Sonja	
II. Introductions			Sonja	
III. Agenda Approval	Agenda order rearranged.	Approved	Sonja	
IV. Approval of minutes	Question on conference grant from Sonja. We will not pursue because KPHA is not a fit for the requirements. Moved (Shirley) and seconded (Eldonna) to approve minutes.	Approved	Sonja	
V. Financial report review	See Special Address under I.	Informational	Bill Shone	
I. Special Address by Janis Goedeke, Past President	Janis developed new Board orientation manual; reviewed materials in manual; Presented pins to each Board member and staff/	Informational	Janis	
II. Special Address by Bill Shone, Accountant	<ul style="list-style-type: none"> ♦ Defined non-profit and what that means financially. ♦ All non-profits are being exceedingly scrutinized. ♦ Covered income statement and schedule of operating expenses. ♦ Definition of cash vs. accrual accounting. ♦ Audit not needed. 	Informational	Bill Shone	
III. Discussion regarding Breastfeeding Coalition use of KPHA non-profit status	Proposal by Sonja: Breastfeeding Coalition (BFC) will become a section of KPHA; the Section Chair would be required to become a member of KPHA. KPHA will collect at 12% administrative fee on each grant received by BFC. Discussion. Moved (Sonja) and seconded (Eldonna) to approve.	Approved	Sonja/Elaine	

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	<p>CapWiz has been purchased and will be functional. Will be able to send out information to members (i.e. letters to legislators, your legislators).</p> <p>NPHW Forum Committee appointments National Public Health Week—working with KHI to plan Health Day at Capitol schedule for March 5. Possible mobile screening available, deliver lunch to legislators, .</p> <p>Article 12, Section 9, 10, 11 describes function of legislative chairperson and committee.</p>			
<p>VIII. Executive Director Report</p>	<p>On file. Please review and direct questions to Elaine.</p>	<p>Informational</p>		
<p>IX. Strategic Plan</p>	<p>Membership:</p> <p>Obj. 1: Retired member recruitment. Heather volunteered to assume Membership Committee Chair. Several potential retirees identified. She and Nicole continue to pursue objectives. Difficulty in finding time to assemble retirees.</p> <p>Obj. 2 completed.</p> <p>Obj. 3: template is in place--completed</p> <p>746 current members</p> <p>Funding: Membership dues ~ 1/3 of budget, not enough to cover positions.</p>	<p>Informational</p>		

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	<p>Increase conference participation. Due to budget concerns, fewer participants most likely.</p> <p>Potential solution.</p> <ul style="list-style-type: none">• Elluminate or ITV.• Burn presentations at conference to CD and then sell after conference. <p>Elaine reported progress on accessing CEUs from JCCC. Arranging on-line payment.</p> <p>Attendance at conference: 2007: 295, 2008: 197</p> <p>Advocacy: Various groups discussed that are focused on advocacy health issues described by Sonja. Perhaps more useful to be point of information for membership. Can access KHI weekly report—can sign up for advocacy efforts.</p> <p>CapWiz has been purchased and will be functional. Will be able to send out information to members (i.e. letters to legislators, your legislators).</p> <p>National Public Health Week—working with KHI to plan Health Day at Capitol schedule for March 5. Possible mobile screening available, deliver lunch to legislators, .</p> <p>Article 12, Section 9, 10, 11 describes function of legislative chairperson and committee.</p>			
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	<p>Collaboration Task Force development: orientation for section chairs--Nicole suggested that calendar of meetings be posted on KPHA website. Elaine has added goals to strategic plan.</p> <p>Communication: Newsletter is ongoing.</p> <p>Leadership: Section chair orientation complete. Health Systems Group potential task force for collaboration.</p> <p>Marketing: No report</p>			
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