

**Kansas Public Health Association Board Meeting  
October 23, 2008 10:00 am**

<b>Member</b>	<b>Present</b>	<b>Absent</b>	<b>Excused</b>
Armbruster, Sonja	X		
Averett, Ellen			
Baugher, Debbie	X		
Chestnut, Eldonna	X		
Graham, Annette			X
Froetshner, Martha	X		
Garner, Ed			
Goedeke, Janis	X		
Heim, Nicole	X		
Henke, Heather	X		
Kalas, Ed			
Katz, Jamie	X		
Mitchell, Barbara			
Mullen, Cindy	X		
Orr, Shirley			
Richter, Kimber			
Shiple, Karen	X		
Schwartz, Elaine	X		
Vinci, Leon	X		
Wetta-Hall, Ruth	X		

Brenda Bandy (guest). Breast Feeding Coalition president, LaLeche League member

Minutes recorded by R Wetta-Hall

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Item	Discussion	Action	Responsible Person	Due Date
I. <b>Determination of Quorum</b> II. Agenda Approval III. Approval of minutes IV. Financial report review	Moved and seconded to approve minutes.  As of 8/31 assets as per Ed Garner's report. Figures were reviewed.  No report. Tabled to November call.	Approved  Approved  Approved		
I. <b>Kansas Breast Feeding Coalition</b>	Breast Feeding Coalition was initiated last year, representing a number of interested groups. Seeking to use KPHA 501C3 status until funds available to pursue 501C3 status. Pros and Cons for coalition and KPHA discussed.	Conference call to be scheduled to further discuss		
II. <b>Strategic Plan</b>	<p><b>Membership committee:</b> Working toward 1,000 members. Committee meeting anticipated in January.</p> <p><b>Communications:</b> No report. Draft plan is finalized. Will be scheduled for next Board meeting.</p> <p><b>Leadership development:</b> Folders for new Board members have been developed/compiled.</p> <p><b>Advocacy: No report.</b></p>	Informational		

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<b>III. Legislative agenda</b>	<p>Prepping for legislative session. AHA has initiated strategic direction. Supporting a statewide smoke free supported by AHA, KHPA.</p> <p>Strong potential for state budget shortfall.</p>	Informational	Leon Vinci	
<b>IV. APHA Affiliate Report /Region VII Conference Call</b>	Elaine reported that KPHA well attended in comparison to other regional partners.	Informational		
<b>V. APHA Grant</b>	Nicole & Elaine reported that narrative of grant completed and distributed, which describes progress on objective(s) completion. Three objectives not yet complete; however, these will be addressed during today's board meeting. Matrix describes activity.	Informational		
<b>VI. Executive Director report</b>	<p>See attached report from Elaine.</p> <p>Highlights included:</p> <ul style="list-style-type: none"> <li>• Progress noted on strategic plan. Current membership tally is 812 members.</li> <li>• Webinar training is anticipated in coming months.</li> <li>• Elaine Will attend meeting with UMHF regarding EH issues in Kansas (November 14, 2008).</li> <li>• Shawnee County HD presentation—use of newly developed orientation manual.</li> </ul>	Informational		

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<b>VII. Review of Joint Membership Application</b>	Conference calls completed, ready for roll out at APHA meeting. Recommends considering marketing to student groups.	None needed.		
<b>VIII. Conference Report/membership Survey</b>	Overall good comments, perhaps shorter conference day (8:30 to 4:30). Live and online membership survey will be analyzed within the next 3 weeks.	Ruth will send out report when completed.		
<b>IX. Outsourcing Conference Planning</b>	Potential to work with WSU for approximately \$7,000. Will await conference report from Elaine. Decision to finalize in November.	Review report and make decision at Nov. call		
<b>X. Grassroots Advocacy</b>	Plan for discussion during November board conference call. Multiple advocacy groups exist planning for public health legislation.	Sonja will schedule conference call.		
<b>XI. Appointing Education Task Force</b>	Within APHA grant, education task force may need to explore what are educational needs (i.e. section education).	To be discussed at next board meeting		
<b>XII. Appointing Health Day/ Legislative Forum</b>	Will need alternative location to assemble other than in Capitol building.			
<b>XIII. Appointing Annual Report Task Force</b>	See Committee Chair designation below.			
<b>XIV. Committee Chair Designation</b>	Place request in KPHA newsletter and send email to membership seeking volunteers.			
<b>XV. Business Meeting agenda review</b>	Meeting adjourned at 11:46 am.			