

**Kansas Public Health Association Board Meeting
November 20, 2008 10:00 am**

Member	Present	Absent	Excused
Armbruster, Sonja			X
Averett, Ellen	X		
Baugher, Debbie	X		
Chestnut, Eldonna	X		
Graham, Annette		X	
Froetshner, Martha		X	
Garner, Ed			X
Goedeke, Janis	X		
Heim, Nicole	X		
Henke, Heather		X	
Kalas, Ed	X		
Katz, Jamie		X	
Mitchell, Barbara	X		
Mullen, Cindy		X	
Orr, Shirley			X
Richter, Kimber			X
Shipley, Karen			X
Schwartz, Elaine			X
Vinci, Leon			
Wetta-Hall, Ruth	X		

Minutes recorded by R Wetta-Hall

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Item	Discussion	Action	Responsible Person	Due Date
I. Determination of Quorum II. Agenda Approval III. Approval of minutes IV. Financial report review	Moved and seconded to approve minutes. No report. Tabled to December call.	Approved Approved No action		
I. Strategic Plan	<p>Advocacy: No report.</p> <p>Collaboration Task Force development: orientation for section chairs--Nicole suggested that calendar of meetings be posted on KPHA website.</p> <p>Communication: Draft plan is finalized.</p> <p>Funding: Elaine provided pie chart showing various income streams for KPHA. Grants represent 58% share of income (143,363), followed by annual conference at 25% (\$61,000), membership dues at 14% (\$33,665) and other (Statutes/Regs)= 3%. May help Board to decide where to focus fund-raising efforts.</p> <p>Leadership: Folder for new Board members posted on website to assist with orientation of new Board members.</p> <p>Marketing: No report</p>	Informational		

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	<p>Membership: Working toward 1,000 members. Membership to date 780 members. Committee meeting anticipated in January. \$20 membership fee for retired public health workers. Side affect of lower membership rates for PH workers earning < \$40,000 per year. Some members earning over the limit are wanting the lower rate.</p> <p>Retired member recruitment—some difficulty in accessing addresses of retirees. Nicole and Eldonna continue to pursue objectives. Recruitment emails—using letters as previously outlined.</p> <p>Section chairs will be requested to send in notes from their meetings.</p>			
Item	Discussion	Action	Responsible Person	Due Date
II. Legislative agenda	May be joining with AHA for legislative agenda (per Janis). Leon Vinci has resigned JCHD leadership. Will be seeking new chair—request contact from Kim Richter.	Informational		
III. APHA Affiliate Report /Region VII Conference Call	Elaine reported that KPHA well attended in comparison to other regional partners.	Informational		
IV. Executive Director report	Elaine ill. Tabled to next month.			

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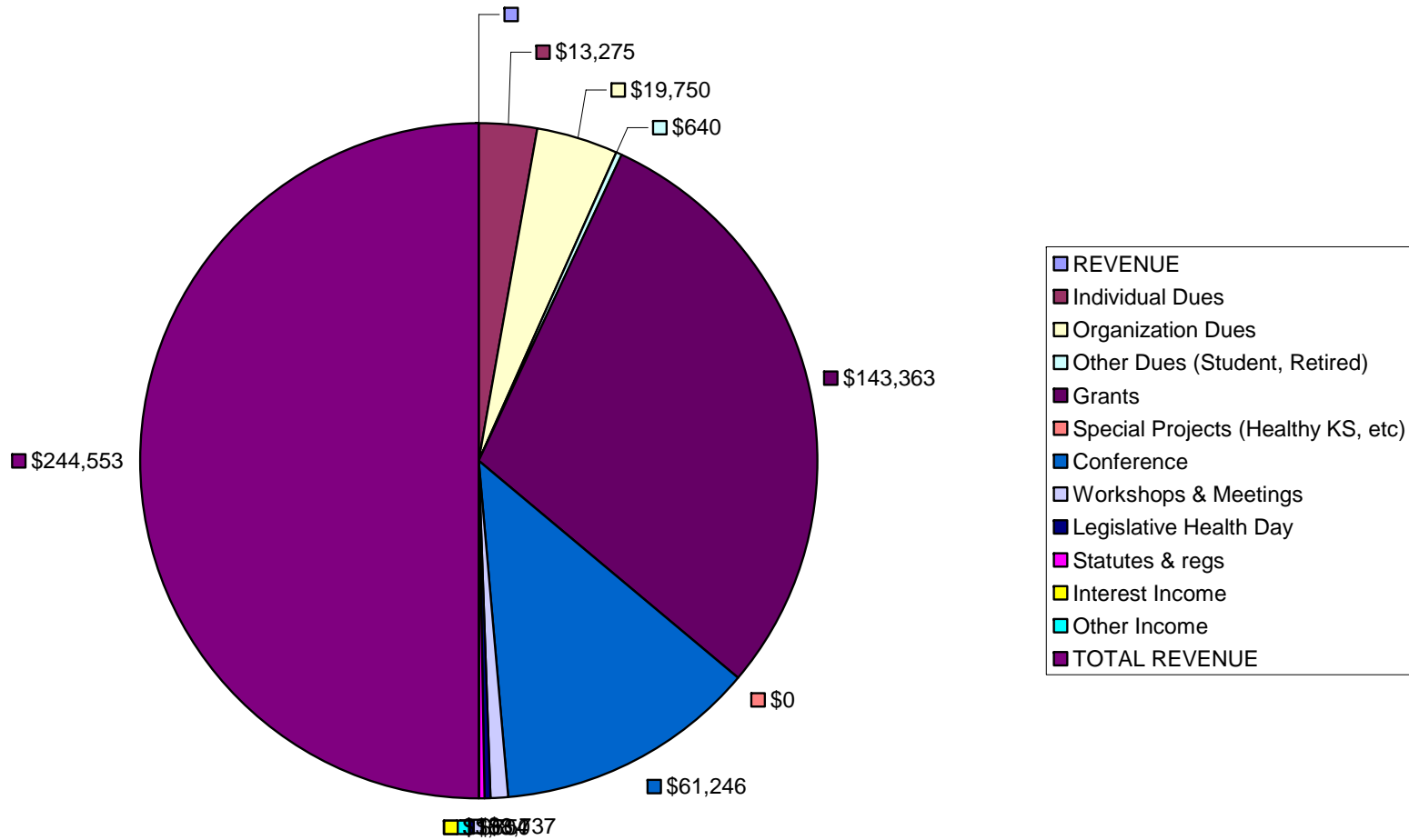
Item	Discussion	Action	Responsible Person	Due Date
V. Review of Joint Membership Application	Another national call scheduled. Will market joint membership to MPH students.	Moved and approved.		
VI. Conference Report/membership Survey	<p>Eldonna gathering folk for Conference Committee and has good start in planning. HRSA Grant being pursued to support annual conference.</p> <p>Will Evans willing to help vendor committee. Seeking new sponsors for conference.</p> <p>Meals—heavy breakfast, light lunch. Considering an optional evening event to be paid by individual.</p> <p>Attempting to identify theme so “Save the Date” card can be mailed out early.</p> <p>Thank you to Elaine for providing the conference performance figures.</p>	Informational		
VII. Outsourcing Conference Planning	Potential to work with WSU for approximately \$7,000. Must notify WSU 6 months in advance of meeting. Decision pending.			
VIII. Appointing Education Task Force	Within APHA grant, education task force may need to explore what are educational needs (i.e. section education).	Ruth and Ellen to assist with planning for education portion of APHA grant.		

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IX. Appointing Health Day/ Legislative Forum	Possible KPHLI participant to lead effort.			
X. Appointing Annual Report Task Force	Executive committee will serve as the annual report task force.			
XI. Section Name Change	Child/Family and Community Health section changing their name to Community Health section	Approved section name change.		
XII. December meeting	Reschedule December meeting to early January	Approved.		
XIII. Business Meeting agenda review	Meeting adjourned at 11:50 am.			

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2007 KPHA Revenue



Grants-\$143,363=58%, Conference-\$61,000=25%, Dues-\$33,665=14%, Other (Statutes/Regs)= 3%

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KPHA Annual Conference: Net Gain/Loss 2003-2008

