

**Kansas Public Health Association Board Meeting  
January 22, 2008 10:00 am**

<b>Member</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>
Armbruster, Sonja	X	X	X									
Averett, Ellen			X									
Baughner, Debbie	X	X	X									
Berry, Barbara												
Brandes, Janet												
Chesnut, Eldonna	X	X	X									
Dunlap, Tricia												
Froetshner, Martha	X		X									
Garner, Ed	X	X	X									
Goedeke, Janis	X	X	X									
Haplant, Cindy												
Henke, Heather			X									
Kalas, Ed	X	X	X									
Katz, Jamie												
Mitchell, Barbara		X	X									
Mullen, Cindy		X	E									
Orr, Shirley	X											
Richter, Kimber												
Elaine Schwartz	X	X	X									
Vinci, Leon	X											
Whitlock, Holly												
Weno, Kathy			X									
Wetta-Hall, Ruth	X	X	X									

X = present  
E = excused

Minutes recorded by R Wetta-Hall

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Item	Discussion	Action	Responsible Person	Due Date
<b>I. Introductions, announcements, Quorum, agenda, minutes approval</b>	Quorum established. Agenda & minutes approved.	Approved		
<b>II. Financial report</b>	Ed Garner Janis, Sonja met by phone with accountant and Elaine by phone. Accountant recommends that grant be tracked separately. Ed reviewed financial report.	Moved and seconded to accept Treasurer's report		
<b>III. Review of Strategic Plan</b>	Ruth has begun to organize the member ownership discussion & planning.	Moved and approved to accept.	Ruth will abbreviate report and prep to post on website.	
<b>IV. Conference Committee</b>	<p>Sonja reported, that the committee met earlier in January and will reconvene in February. Seeking theme for Fall meeting. Reviewed themes for previous years: 02 risky business, 03-_____, 04 _____, 05 partnerships, 06 common language, 07 policy &amp; politics</p> <p>Potential theme for 2008: A journey of 1,000 miles begins with one step</p> <p>Tobacco focus speaker may be sponsored by Tobacco Free Kansas. Perhaps public education for ill effects of smoking.</p>	Report again next month.	Sonja	

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<b>V. Legislative Agenda</b>	<p>Priorities for the 2008 Legislative session:</p> <ol style="list-style-type: none"> <li>1) Support funding for local health departments /organizations to implement community-based health promotion</li> <li>2) Support efforts to enhance access to affordable health care for all               <ol style="list-style-type: none"> <li>a) Support legislative efforts to extend coverage of young adults on parents' health insurance plans</li> </ol> </li> <li>3) Support Statewide Tobacco Control initiatives               <ol style="list-style-type: none"> <li>a) Support Tobacco Tax Increase</li> <li>b) Support dedicating excess MSA funds to counties through health departments to implement local health promotion, including tobacco control</li> <li>c) Support policies that expand third-party coverage of tobacco cessation counseling and pharmacotherapy</li> <li>d) Support statewide clean indoor air legislation, including smoke-free schools</li> </ol> </li> </ol>	<p>Sonja suggested KPHA approach UMHF for funding for infrastructure for AHA. Consensus among board to support.</p>	<p>Sonja will update at next meeting.</p>	<p>Update in February</p>
<b>VI. APHA Affiliate Report/Region VII Conference Call</b>	<p>Janis/Shirley/Elaine Refer to report distributed to members. Iowa moving forward, maybe a group to watch.</p>	<p>None needed.</p>		

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<b>VII. Executive Director Report</b>	<p>Refer to ED's report. Statute and regulations book—move to increase fee to \$100. Vista volunteer from Tonganoxie will be situated in Douglas County with duty to establish 7 training workshops for KPHA sections. May be offered on-line or regional, also some public education.</p> <p>Quarterly newsletter is in progress. Board members please send in profile and photo ASAP.</p>			
<b>VIII. Administrative Section Vacant Chair</b>	Janis reported that current board members have served at administrative section chair.	Debbie Baugher will approach Donna Rice; otherwise, she will chair section. Approved.		
<b>IX. PIO designation</b>	Recommended that president and president-elect share responsibility for PIO function.	Approved.		
<b>X. ED job description</b>	ED job description discussed.	Approved		
<b>XI. Marketing job description</b>	Amend title to associate director vs. marketing director and approve job description as written.	Approved		
<b>XII. Public Health Week Chair</b>	Climate change is theme. Recommend Ed Kalas as chair of this committee.	Approved		
<b>XIII. Exec Board Appointment</b>	President, president-elect, secretary, treasurer, APHA affiliate representative, board member at large (EIDonna Chesnut)	Approved.		

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<b>XIV. School Nurse Drive</b>	Brenda Nichol, Christi Schmidt provide free membership for one year. Contest to recruit members to organization.			
<b>XV. Orientation Manual</b>	Provide feedback on manual. If you would like to review video, request copy from Barbara Mitchell. Meeting on February 11 (9am-noon) at KDHE.	FYI		
<b>XVII. Membership Chairperson</b>	Discussion about need and function of committee. Recommended to use board members to fulfill this need. Suggested that Ruth serve as chair with support from Ed Garner, Barbara Mitchell, Cindy Mullen and Barbara Berry (if interested)	Approved.		
<b>XVIII. Public Health Week</b>	Ed Kalas will lead. Work has been initiated.			
<b>XIX. Day at the Capitol</b>	Corey Edwards & Linda Decoursey are leading. Reservations for space have been made. Goal to increase number of booths. AHA—health and balance (APHA theme	Contact leaders for questions or comments.		
<b>XX. Evaluation of and Contractual Agreement with Executive Director</b>	Janis and Ed will perform review with Elaine and follow up on contractual arrangements.	Add to old business	Update at Feb. meeting.	Feb 2008